

April 11, 2018



## Notes from the Environmental Workforce Professional Learning Community (PLC)—Cycle 18, Session 7

This series of bi-weekly phone calls examines effective Environmental Workforce Development and Job Training (EWDJT) strategies from experienced grantees. PLC calls share ideas among successful grantees and prepare interested organizations for the next EPA Request for Proposals. Calls will be a mix of open discussion, workforce development news, resources, and presentations from current grantees.

- Topics:
1. News from Washington and HMTRI
  2. Questions from PLC members
  3. Santa Fe Community College – Janet Kerley
  4. Webinars and the new brownfields “BUILD Act”
  5. Meetings of interest
  6. Funding opportunities
  7. EPA Regional Job Training Coordinators
  8. Tune into upcoming PLC calls
  9. Attachment – Registration for the 2018 All Grantee Meeting and Workshop

### **1. NEWS FROM WASHINGTON AND HMTRI**

Announcements for FY18 Environmental workforce development and job training awards are weeks away (early May). We will post the awards ASAP after they are announced. For those who applied, touch base with the individual submitting the application as they will be the first notified.

#### **Annual HMTRI social media and curriculum scan**

Please send us your completed HMTRI Social media and curriculum scan. If you have not received your scan, please contact Bruce Diamond at [bdiamond@eicc.edu](mailto:bdiamond@eicc.edu).

#### **Why this is important?**

Once each year HMTRI conducts a social media and curriculum scan to collect the following information:

- Social media and marketing platforms
- Graduation dates with estimated number of graduates in each cohort
- Training and certifications held by graduates
- Life skills and services offered to program participants

Information provided will assist national employers connect to EWDJT programs. In addition to employment opportunities, social media and curriculum information allow stakeholders to learn more about individual EWDJT programs and graduate qualifications. The final compilation will be distributed on the HMTRI listserv, posted to the [brownfields-toolbox.org](http://brownfields-toolbox.org) and shared with national employers. You do not have to be a current grantee to participate in the scan.

If you wish to see last year's scan reports, please visit the toolbox for the [Social Media Directory](#) and [Certified Employee Finder](#).

### **2018 Annual All-Grantee Meeting and Workshop – August 8th and 9th – Alexandria, VA**

PLC members are invited along with current and alumni EWDJT grantees to this special workshop. The Annual All-Grantee Meeting is a no-cost networking and break-out event attended by the following participants:

- Present EPA-funded Environmental Workforce Development and Job Training (EWDJT) grantees
- Past EWDJT grantees
- **PLC members**
- EPA Regional Workforce Development Coordinators
- EPA headquarters Staff and special guests

Hotel and working meals are provided (participants must cover travel and dinner expenses). **See registration and information attached to these post session notes.** Send any questions and suggestions you may have to Heather at [hkballou@eicc.edu](mailto:hkballou@eicc.edu) or 563-441-4093.

## **2. QUESTIONS FROM PLC MEMBERS**

If you have questions you would like addressed, send it to Heather Ballou at [hkballou@eicc.edu](mailto:hkballou@eicc.edu).

Will the EPA support the purchase of tablets for EWDJT participants?

*Yes. In today's PLC, Janet described how she was able to replace \$350 worth of printed curriculum materials with a Fire Tablet on sale for \$49.99. In addition, tablets provide a communications tool, a recruitment tool and a graduate tracking tool. Currently, Santa Fe Community College and Florida State College at Jacksonville are using tablets to save money on curriculum materials while improving student interaction.*

## **3. SANTA FE COMMUNITY COLLEGE – JANET KERLEY**

### **Introduction and background**

Those familiar with community college culture will note that while some colleges aggressively pursue Federal grants to support community based training, others, are more reluctant. Often local colleges would rather use college facilities to offer credit programs rather than engage in extramural noncredit, short term employment training requiring leveraged partners. The first step in establishing an EWDJT program at a community college is convincing management of the merits and contributions to the community of such a program. In 2010, Janet Kerley did exactly that, spending 12 months preparing their first EPA Environmental Workforce Development and Job Training proposal. The well prepared and written application was funded in 2011. Funds from that grant allowed Santa Fe Community College (SFCC) to develop their infrastructure, partnerships, employer relationships, and training capability. When the grant ended, SFCC continued without federal assistance for the next 3 years.

To better serve community residents, SFCC wrote a new application for the FY2017 EWDJT competition. Six months into the new program, results have been impressive, already graduating 20 participants in the first cohort. SFCC is currently preparing for their second cohort this summer. As an introduction to the [SFCC environmental workforce program](#) here is a recent article from the Los Alamos National Laboratory newspaper:



## Job training program helps people into employment

Course offers federal and state environmental certifications.

April 2, 2018



Students from the New Mexico Environmental Job Training Program pictured at their graduation ceremony.

Getting the necessary training required for a particular job can sometimes seem like a Catch-22 situation. You can't get the job because you don't have the required certifications, but you can't get the certifications because you don't have the job.

That's where the New Mexico Environmental Job Training Program at Santa Fe Community College (SFCC) comes in. Funded by an EPA grant, and with support from Los Alamos National Laboratory, the program gave its most recent set of graduates the chance to complete 168 hours of intensive training in a little under five weeks in January and February.

The 20 students, who were unemployed, underemployed or on low incomes, earned 12 state or federal environmental and safety compliance certifications, preparing them to be employed as technicians for environmental cleanup, remediation and decommissioning projects.

There is currently a great demand for environmental or hazardous waste removal technicians. Between 80 and 230 of these positions are listed on online jobs boards per week in New Mexico.

**"It would cost potential employers approximately \$4500 in initial training costs to give an employee the skills and certifications our students received as part of the program," says Janet Kerley, Environmental Safety and Health Program Manager/Instructor at SFCC.**

Training completed by graduates included:

- HAZWOPER General Site Worker, Level B
- OSHA 30 hr Construction Standards
- Environmental Assessments
- Environmental Sampling
- CPR and first aid

NM Workforce Solutions offered training on job interviewing skills, resume preparation, and job assistance programs. There was also an employers' panel discussion with representatives from Los Alamos National Laboratory, NuStar Energy and Echelon Environmental.

"The program is valuable not just to the students who earn the certifications, but to potential employers like Los Alamos National Laboratory," says Carole Rutten from the Lab's Community Partnerships Office, who took part in the panel discussion. "It's important for the Laboratory to be able to hire local people with the skills we need."

Laboratory radiological control technicians Jose Griego and Chelsey Rodriguez also gave presentations on their experiences, while Lab recruiters Trevor Budge and Rich Christiansen talked to the students about the application process and gave recommendations on how best to prepare resumes to get interviews.

"The most rewarding parts of the program is seeing the pride in the eyes of the graduates and their families when they receive their certificates and they know they finished a significant challenge," says Kerley. "It's great to hear the hope in their voices when they call me and tell me about their new jobs or careers that pay well and have benefits."

Recruiting for the next session of the program starts in June, with the classes starting in September.

<http://www.lanl.gov/discover/publications/connections/2018-04/econ-dev.php>

## **Community Description**

Santa Fe Community College's job training program targets residents of Santa Fe, San Miguel, and Mora Counties, and 22 Native American Tribes and Nations (combined population 371,679). These target areas include economically disadvantaged minority communities that currently receive or have received state or federal brownfields funding. In San Miguel County, 24.5 percent of families live below the poverty level, and 78 percent of residents are Hispanic. In Mora County, the unemployment rate is 16.4 percent, and 81.6 percent of residents are Hispanic. The median household incomes in both counties are lower than the national median. The average unemployment rate for Native Americans is 43 percent. There are brownfields in all the target communities, and there is a lack of workers trained for brownfields work in the northeastern quadrant of the state and on Pueblo and Tribal lands. Environmental technicians are needed in environmental cleanup and construction, solar and renewable energy operations, and commercial photo voltaic development. The job training program and curriculum was developed with local environmental employers and property owners, indicating that program graduates will be hired locally.

## **Goals and objectives**

- Santa Fe Community College plans to train a minimum of 69 students.
- The intention is to place at least 51 graduates in environmental jobs.

## **Target Community**

- Rural Native Americans
- Veterans
- Disconnected youth in the counties of Mora, Rio Arriba, Santa Fe, and Taos
  - Janet noted the large cultural and socioeconomic disparity among program participants.

## **Key partners**

- Coordinated Vision LLC
- Northern New Mexico College
- New Mexico Branch of the Association of General Contractors
- Los Alamos National Laboratory
- Santa Fe YouthWorks,
- SER Jobs for Progress
- New Mexico Workforce Connection
- Northern Area Local Workforce Development Board
- Eight Northern Indian Pueblos Council Office of Environmental and Technical Assistance

## **Student Recruitment**

Janet hosts a weekly radio show that serves both as a public interest informational platform as well as a recruitment and marketing vehicle for the EWDJT program. The weekly show, gives the EWDJT program a direct line to potential applicants, partners, stakeholders and employers. The show also provides environmental awareness and examines local environmental issues and resources available to the community.

Local employment service offices, public service announcements, a website, program brochures and support from the college provide additional recruitment support.

Using a leveraged partnership with the SFCC School of Visual Arts, EWDJT students are able to create and upload professionally made videos describing their [environmental training experience](#) and [choosing environmental remediation](#) as their career choice. These testimonials are displayed on the program's Facebook page and are useful in student recruitment and graduate placement.

### **Applicant screening**

The Santa Fe Community College EWDJT program takes a highly personal approach to applicant recruitment, screening, and student assessment. While Work Keys is administered to ensure students have the ability to complete the academic program, personal interviews are the prime drivers in determining who would be the best fit for an environmental training program and career. Interviews are conducted by instructors with working experience in environmental remediation, health and safety. Applicants are screened to a class size of about 20 students

Drug testing is not a prerequisite for admission to the program. However, applicants are informed on a regular basis that their chances for employment are drastically reduced if they test positive for drugs and that random tests are often a requisite of employment.

### **Core training program**

The core training program includes 164 hours of instruction with the following curriculum:

- 40-hour HAZWOPER
- Hazardous waste management
- Solid waste management
- CPR/first aid
- OSHA 30-hour
- Phase I and II environmental site assessments
- Forklift operator
- Environmental sampling
- Confined space entry
- Mold remediation
- Asbestos awareness
- DOT hazmat

Participants who complete the training program will earn 12 state or federal certifications

### **Program delivery**

SFCC runs a five week program from 8:00 AM to 5:00 PM, 5 days a week, to simulate a normal work schedule.

As previously noted, whenever possible, tablets and digital media are used to deliver training. Instruction includes hands-on team building exercises, YouTube videos, website searches, PDF downloads, governmental regulatory searches, and a variety of available on-line tools.

### **Soft skills, student services, and retention**

Soft skills training is integrated into the core curriculum when possible. For example, math or science skills necessary for environmental sampling or assessment are integrated into those core courses. Additional student services are provided by the college and local workforce organizations.

As previously noted, the Santa Fe Community College environmental workforce development program has partnered with the college visual arts department to develop videos of students interested in improving their presentation skills. Videos can then be uploaded to various digital platforms as a learning experience, social engagement mechanism, recruitment or placement tool.

### **Placement**

SFCC has a working relationship with and support from Los Alamos National Laboratory. The national laboratory has a well-funded long term plan for site cleanup including special employment programs for trained underserved residents from the surrounding community. In addition to the partnership with Los Alamos National Laboratory, SFCC works closely with local contractors, Santa Fe YouthWorks, SER Jobs for Progress and the New Mexico Workforce Connection.

### **Advice for those new to the EWDJT program**

Janet acknowledged attributes that allowed the SFCC program to ramp up quickly:

- Build a new EWDJT program on an existing program with established partners and supporters
- Work closely with students, understanding their issues as well as their capabilities
- Find experienced instructors dedicated to the EWDJT program
- Integrate instructors into your screening and selection process

Janet would be happy to answer your questions about the SFCC Environmental Workforce Program. She may be reached at the following email address:

Santa Fe Community College

Janet Kerley

[Janet.kerley@sfcc.edu](mailto:Janet.kerley@sfcc.edu)

Phone: 505-856-8543

## **4. WEBINARS AND THE NEW BROWNFIELDS BUILD ACT**

### **BUILDing on Brownfields Progress: Opportunities from the new federal “BUILD Act” brownfields law**

Wednesday, May 9, 2018

2:00 to 3:30 pm EST

The BUILD Act (Brownfields Utilization, Investment and Local Development Act), signed into law March 2018, is the first major change to brownfields legislation since passage of the original statute in 2002.

Changes include applicant eligibility, funding and liability protections for brownfield programs and grants.

Please click [here](#) to register and for event information.

Speakers:

Blase Leven, *KSU TAB*

David Lloyd, *USEPA OBLR Director*

Matt Ward, *Sustainable Strategies D.C.*

Rachel Lentz, *USEPA OBLR Tribal Coordinator*

Christopher Coes, *Smart Growth America*

Bob Trezise, *Lansing MI, Economic Area Partnership (LEAP)*

The webinar is sponsored by three Technical Assistance to Brownfields (TAB) Centers in partnership with the National Brownfields Association, [Smart Growth America](#).

[TAB Centers](#) provide free technical assistance to communities and other stakeholders engaged in brownfield redevelopment. TAB support includes free workshops, webinars, online training and e-tools and resource roadmaps.

**Federal Omnibus Funding Bill: Build Act Brings Good News for Brownfields**

“For years policy brownfielders have lobbied for a brownfield authorization and modernization. Over a similar period, the Federal Reserve has begged for fiscal stimulation. The 2018 Omnibus Bill gave us both.” Check out [this article](#) in Brownfield Listings, LLC by Dan French, CEO, Brownfield Listings, LLC.

**Put a Beer on It! Brownfields to Brewfields Redevelopment**

Tuesday May 2nd, 2018

11:00 AM - 12:15 PM PST

Hops, Barley, Water and Contamination...You've heard about brownfields, but do you know about brewfields? Local and national brewing companies are setting up shop on top of redeveloped brownfields. From EPA to IPA, and national breweries like New Belgium Brewing to smaller, more regional operations, come hear from experts about successful projects in North Carolina, Virginia and Idaho and what it took to open the brewery door.

Speakers:

Sarah Fraser - New Belgium Brewing

Dave McCormack - Waukeshaw Development

Meade Anderson - Virginia Department of Environmental Quality

Steve Gill - Idaho Department of Environmental Quality

[REGISTER HERE - CHEERS!](#)

## 5. MEETINGS OF INTEREST

**Network with the experts - 2018 Annual All-Grantee Meeting and Workshop – August 8<sup>th</sup> and 9<sup>th</sup>**  
**PLC participants are invited.**

If you do not have a registration form, contact Heather at: [hkballou@eicc.edu](mailto:hkballou@eicc.edu)

The Annual All-Grantee Meeting is a no cost networking and break-out event attended by the following participants:

- Present EPA-funded Environmental Workforce Development and Job Training (EWDJT) grantees
- Past EWDJT grantees
- **PLC members**
- EPA Regional Workforce Development Coordinators
- EPA headquarters Staff and special guests
- 

Hotel and working meals are provided (participants must cover travel and dinner expenses).

Send questions and suggestions to Heather at [hkballou@eicc.edu](mailto:hkballou@eicc.edu) or 563-441-4093.

Watch for our All-Grantee Meeting Idea Scan. Participants will have a chance to contribute in development of the agenda.

### **[2018 National Environmental Justice Conference and Training Program](#)**

**Washington Marriott Metro Center**

**Washington, D.C.**

**April 25-27, 2018**

Leaders from various sectors will engage in 3 days of free exchange of ideas and approaches to achieving environmental justice. These interactive training sessions will feature voices of experience, research, discussions, and thought-provoking dialogue. The program format will feature the needs and challenges of communities, governments, municipalities, tribes, faith-based organizations, and others with an interest in environmental justice. It will highlight programs and collaborations that work, as well as initiatives that have not proven successful. Program speakers will feature representatives from Federal and state agencies, local governments, tribes, community groups, business and industry, public interest groups, academia, and other entities. This interactive forum will give conference participants the opportunity to network with a variety of interests from diverse quarters. All conference participants will realize informative and productive resources that can support their individual program goals and objectives. Conference participants will also see examples of approaches that produce positive results through innovation and collaboration.

### **[Northeast Sustainable Communities Workshop \(NSCW\)](#)**

**New Jersey Institute of Technology**

**Newark, New Jersey**

**May 23, 2018**

Now in its 9th year, the Brownfield Coalition of the Northeast (BCONE) will be hosting the Northeast Sustainable Communities Workshop (NSCW) 2018 at the New Jersey Institute of Technology (NJIT) in Newark, New Jersey on May 23, 2018. The conference brings together experts and attendees to discuss the most current and state of the art approaches and strategies that you will not hear anywhere else.

The NSCW's goal is to break new ground, offer new ideas, and posit new concepts on the topics of sustainability, collaboration and leverage, contamination, resiliency, brownfields, technology, and their impact on community revitalization.

## 6. FUNDING OPPORTUNITIES

### Funding Available to Strengthen Appalachia's Coal-Impacted Economies

Proposal due date: May 1, 2018 (90 days after release date) Cycle 1

July 27, 2018 (180 days after release date) Cycle 2

Appalachian Regional Commission (ARC) announces a new [request for proposals](#) (RFP) for funding [POWER \(Partnerships for Opportunity and Workforce and Economic Revitalization\) Initiative](#) for fiscal year 2018. POWER is a congressionally funded initiative that targets federal resources to help coal-impacted communities and regions by cultivating economic diversity, enhancing job training and re-employment opportunities, creating jobs in existing or new industries, and attracting new sources of investment. The focus of ARC's POWER Initiative for FY18 will remain on investments that are regional, strategic, and transformational and that maximize the economic revitalization of coal-impacted communities and regions. Over the next two months, ARC will host five free workshops across the Region for community leaders, industry representatives, and economic development officials to learn about the objectives of the 2018 POWER Initiative, which organizations are eligible for funding, and how to develop a competitive funding proposal

## 7. EPA REGIONAL JOB TRAINING COORDINATORS

EPA Region 1 Danny Rodriguez	CT, ME, MA, NH, RI, VT	Phone: (617) 918-1060 E-mail: rodriguez.danny@epa.gov
EPA Region 2 Schenine Mitchell	NJ, NY, PR, VI	Phone: (212) 637-3283 E-mail: mitchell.schenine@epa.gov
EPA Region 3 Jeff Barnett	DE, DC, MD, PA, VA, WV	Phone: (215) 814-3246 E-mail: barnett.jeff@epa.gov
EPA Region 4 Bushra Jawaid	AL, FL, GA, KY, MS, NC, SC, TN	Phone: (404) 562-8569 E-mail: jawaid.bushra@epa.gov
EPA Region 5 Linda Morgan	IL, IN, MI, MN, OH, WI	Phone: (312) 886-4747 E-mail: morgan.linda@epa.gov
EPA Region 5 Craig Mankowski		Phone: (312) 886-9493 E-mail: mankowski.craig@epa.gov

EPA Region 6 Rita Ware	AR, LA, NM, OK, TX	Phone: (214) 665-6409 E-mail: ware.rita@epa.gov
EPA Region 7 Alma Moreno Lahm	IA, KS, MO, NE	Phone: (913) 551-7380 E-mail: moreno-lahm.alma@epa.gov
EPA Region 8 Christina Wilson	CO, MT, ND, SD, UT, WY	Phone: (303) 312-6706 E-mail: wilson.christina@epa.gov
EPA Region 9 Nova Blazej	AZ, CA, HI, NV, AS, GU	Phone: (415) 972-3846 E-mail: blazej.nova@epa.gov
EPA Region 9 Noemi Emeric-Ford		Phone: (213) 244-1821 E-mail: emeric-ford.noemi@epa.gov
EPA Region 10 Robert Tan	AK, ID, OR, WA	Phone: (206) 553-2580 E-mail: tan.robert@epa.gov

## 8. UPCOMING PLC CALLS

Join our 30 minute discussion with EPA EWDJT grantees, alumni and new interested stakeholders.

PLCs give grantees a chance to highlight their programs and an opportunity for others to learn from their experience.

Email questions or to be placed on the PLC register send contact information to [hkballou@eicc.edu](mailto:hkballou@eicc.edu).

**Next PLC Session:** April 25, 2:00 p.m. ET  
319.527.3513, access code 550105#  
Please call in five minutes early.

**Upcoming PLC sessions:** PLC Date  
190 April 25  
191 May 9  
192 May 23

Feel free to invite a guest! Send your contact information to Heather Ballou at [hkballou@eicc.edu](mailto:hkballou@eicc.edu). Visit our [HMTRI Brownfields Toolbox](#) website for more information on Brownfields Environmental Workforce Development and Job Training programs. All [PLC session notes and recordings](#) are also located on the website. For those interested in providing content or suggestions, please contact Heather Ballou at [hkballou@eicc.edu](mailto:hkballou@eicc.edu).

**NOTE:** The PLC brings together ideas and opinions of individuals interested in environmental workforce development and job training. Ideas and opinions are not those of EPA or its policy and should not be taken as official guidance.



## 9. REGISTRATION FOR THE 2018 ALL GRANTEE MEETING AND WORKSHOP

DATE: January 17, 2018

TO: Environmental Job Development and Training Grantees

FROM: Heather Ballou, HMTRI

RE: Annual Environmental Job Development All-Grantee Meeting



The Hazardous Materials Training and Research Institute (HMTRI), under a cooperative agreement with the U.S. Environmental Protection Agency, invite you to attend the **ANNUAL ENVIRONMENTAL JOB DEVELOPMENT ALL-GRANTEE MEETING** on August 8–9, 2018 (travel days August 7 and August 10) in Alexandria, Virginia. All grantees are strongly encouraged to attend. This meeting provides a unique opportunity to share a variety of approaches to Brownfields job training and development. The focus of the meeting is for grantees to exchange information and ideas with each other and with EPA Regional/Headquarters representatives. The goal of the meeting is to assist every grantee to develop their best possible job training program. By attending, you will have the opportunity to share:

1. Information that will include basic program component guidelines necessary for successful completion of your program, initiatives that support and interact with Brownfields activities, key measures and expectations, partnering, and related job development program issues;
2. Project plans and implementation strategies with other grant recipients and your EPA project officer; and
3. Information on available technical resources and technical assistance sources.

The meeting will be held **two FULL days**. Participants will be expected to attend the entire meeting, so please schedule your travel days on August 7 and August 10. HMTRI will pay lodging costs for people from out of town for three nights (Tuesday, Wednesday, and Thursday).

### AGENDA DETAILS

The meeting will begin at 8:00 a.m. and adjourn approximately 5:00 p.m. each day. The agenda will consist of 2–4 tracks running concurrently, and large-group sessions. It is helpful when at least two representatives from each program attend as a team in order to take advantage of the concurrent sessions and networking that will take place at the meeting.

All sessions will be informal, and you will be encouraged to participate in all discussions. If you have a question on a particular topic or want to share a best practice, please bring that with you. A draft agenda will be emailed to you before the meeting.

### COST

There is no fee to attend. Participants from out of town will have their lodging paid for three nights (Tuesday, Wednesday, and Thursday) through the master contract we have set up with the Crowne Plaza Old Town Alexandria.

## MEETING DETAILS AND HOTEL INFORMATION

### WHEN

Wednesday, August 8, 2018 | 8:00 a.m.–5:00 p.m.  
Continental breakfast, working lunch, and breaks will be provided.  
Thursday, August 9, 2018 | 8:00 a.m.–5:00 p.m.  
Continental breakfast, working lunch, and breaks will be provided.

**CASUAL DRESS IS REQUIRED!**

### WHERE

Crowne Plaza Old Town Alexandria, 901 N. Fairfax Street, Alexandria, VA 22314  
Reservations phone number: 1.877.317.5752  
Reservation deadline: **MONDAY, JULY 9, 2018 \***

A block of rooms has been reserved at the Crowne Plaza Old Town Alexandria. HMTRI will pay lodging costs for people from out of town for three nights (Tuesday, Wednesday, and Thursday, August 7–9. You are responsible for making your own hotel reservations. Call the reservations number listed above and identify yourself as being with the **HMTRI BROWNFIELDS ALL-GRANTEE MEETING 2018** to be put in the reserved block of rooms at the group rate of \$119 per night. You can also [book your reservation online](#). As part of this year's contract, all sleeping rooms will have complimentary Internet access.

The deadline for making reservations is **MONDAY, JULY 9.\*** After that date, any remaining rooms will be released for general sale and will be handled on a space availability basis at a higher rate. The hotel will ask for your credit card number when you call to make your reservation only to confirm your lodging and to pay for incidentals. The hotel must be notified of any cancellations 72 hours prior to your arrival date. **Charges incurred for rooms not canceled within this time constraint will be billed to your credit card.**

\* Reservations made after the deadline may receive a higher rate. You will be responsible for paying the difference between the group rate and the higher rate.

**NOTE: Space is limited.** Please register for the meeting and make your hotel reservations **NOW** to avoid problems later. ***It is much easier to cancel a hotel reservation than it is to get one at the last minute!***

## HOW TO REGISTER

Please send me an email at [hkballou@eicc.edu](mailto:hkballou@eicc.edu) and include:

Your name, organization, address, city/state/zip, phone, fax, and the name of the job training program you are representing or indicate that you are a PLC member. A registration form is also included with this letter that you can fax or email. Emailed registrations are preferred. The registration deadline is **MONDAY, JULY 9.**

The effectiveness of this meeting depends on the participation of EPA regional project officers and a representative from each Job Training program. **You are strongly encouraged to attend.** If you have any questions, please contact me at 563.441.4093 or by email at [hkballou@eicc.edu](mailto:hkballou@eicc.edu); or contact your Regional EPA Brownfields Project Officer.

Thank you. I hope to see you in August!



## REGISTRATION FORM

### ***ANNUAL ENVIRONMENTAL JOB DEVELOPMENT ALL-GRANTEE MEETING***

August 8-9, 2018  
Alexandria, Virginia

(PLEASE COPY THIS FORM FOR MULTIPLE REGISTRATIONS)

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Job Training Program you are representing or if you are a PLC member:

\_\_\_\_\_

If you are unable to register through email,  
please fax this registration

**BEFORE July 9, 2018**

to:

Heather Ballou  
563.441.4080 fax

