

### **LCC Rental Policy for FY19-20 (October 1, 2019 to September 30, 2020):**

1. The LCC has a four-tier rental group process:
  - a. Tier I: Seven active Core Groups have access to LCC's Oak Farms Dairy Performance Hall before any rental/user group. Active Core Groups are as follows: Alegre Ballet Folklorico, Anita N. Martinez Ballet Folklorico, Cara Mia Theatre Company, Daniel de Cordoba Bailes Españoles, Ollimpaxqui Ballet Folklorico, Teatro Dallas, and The Mexico Institute.
    - i. For FY 19-20, Tier I Groups will have a deadline of March 15, 2019 to submit requested dates.
  - b. Tier II: Dallas-based Latinx arts and cultural organizations are the second tier.
    - i. For FY 19-20, Tier II Groups will be able to submit their rental dates from March 16-31, 2019.
  - c. Tier III: Dallas-based ALAANA\* arts and cultural organizations, including LBGTQ+ organizations are the third tier.
    - i. For FY 19-20, Tier III organizations will be able to submit their rental dates from April 1-15, 2019.
  - d. Tier IV: Dallas-based small and midsize arts and cultural organizations are the fourth tier.
    - i. Any remaining dates will be available for rental by small and midsize Dallas-based arts and cultural organizations after April 16, 2019.
2. Tier II to Tier IV rental submissions will be considered in the order they are received within their respective Tier group timelines.
3. Core Groups receive discounted rental rates compared to regular rental rates:
  - a. Regular nonprofit rental rate is \$150/hr with a four hour minimum per day.
  - b. For-profit rental rate is \$500/hr with a four hour minimum per day.

### **LCC Core Group Rental Policy for FY 19-20 (October 1, 2019 to September 30, 2020):**

1. Request for Dates for FY19-20: Core Groups will receive an email for request for dates for FY19-20 (October 1, 2019 – September 30, 2020) on January 15, 2019 with a deadline to submit dates by March 15, 2019.
2. Total weeks allotted and blocks of dates: Core Groups may request a maximum of a four-week block of consecutive dates, for example February 4-March 1, 2020. Any Core Group request exceeding three (3) four-week blocks (12 weeks total in FY 19-20) will be considered on a case by case basis. Additionally, if there are any Core Group requests to convert the stage of the Oak Farms Dairy Performance Hall into a black box space, LCC management and OCA leadership will explore the possibility of utilizing the black box space at the South Dallas Cultural Center or additional City-owned cultural facilities.
3. Rental Waivers: For FY19-20, the center will provide each Core Group with up to twenty rental waiver days (four weeks) of rehearsal and performance space in the Oak Farms Dairy Performance Hall. Please note that the LCC is closed on Sundays and Mondays and a week is defined as Tuesday through Saturday. The twenty days may be used consecutively or in blocks of 5-day increments. For example, a Core Group may submit a request for two weeks in November 2019 and two weeks in March 2020. (Please note that one day will count as a maximum of an 8-hour period, i.e. from 10 am to 6 pm; overtime fees will be incurred after the 8-hour block.)
4. **Rent: Any use of the Oak Farms Dairy Performance Hall beyond four weeks will be subject to rent as stipulated in FY 2019-20 Core Group Rental Rate Spreadsheet.**

\*ALAANA arts and cultural organizations: African, Latinx, Asian, Arab, and Native American

5. Additional Rehearsal and Performance Space: MPR Gallery. For FY 19-20, LCC will consider MPR Gallery usage for rehearsal, performances, and/or programmatic activities on a six-month rolling basis after the Tier rental process has been completed in May 2019 contingent on availability. (This only applies to Core Groups.)