

ACHE of North Texas

Student Council Case Study Competition

Rules and Policies

Qualifications:

All participants must be currently enrolled in a health care administration graduate program and a member of ACHE.

Sign-up:

To sign up, you must have organized a team of three (3) to five (5) members at the time of registration. Avenues to find other team members will be provided through the Student Council Sponsor as needed. Each team must turn in one (1) completed application by September 24th.

Cancellation:

If you wish to withdraw from the competition, notify the Student Council Sponsor via email at info@northtexas.ache.org.

Resources:

You are free to use any resources that will help you to complete your case study, however the work of the team must be original and outside resources must be documented. Each team should provide a list of sources used when submitting the case study. The case should be written using the Chicago style of writing and documenting references.

Deadline:

The final case study presentation must be emailed to the Student Council Sponsor (info@northtexas.ache.org) by **11:59 PM on Monday, October 26th**, or your team forfeits the competition.

Presentation:

Each team must submit a case study resolution (that includes an executive summary). The document must be no more than fifteen (15) pages in length, in 12-point type, with 1-inch margins. Pages must be numbered and your team name must be in the footer of every page. The deliverables must be emailed as a single attached document to the Student Council Sponsor. The Student Council Sponsor will remove identifying information from each presentation prior to sending them to the judges for review and evaluation. *Deliverables which do not meet the above requirements (including being late) will not be accepted causing your team to forfeit the competition.*

Additionally, each team will be given an opportunity to present their case study resolution to a panel of three (3) judges during the November 5th General Membership Meeting. Presentations should be done in PowerPoint format and each team will be responsible for providing an electronic copy at the time of their presentation. Teams may bring visual aids on the day of their presentation but are wholly responsible for the transport, set-up, and removal of those aids.

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Prizes:

The winning team will be chosen by the selected panel of judges after the conclusion of all presentations. The winning team will receive a cash prize, be invited to attend an ACHENTX Board of Directors meeting, have their annual ACHE Membership dues reimbursed for 2015, and be recognized on the chapter website. All awards will be shared equally among the winning team members.

Coaching Resources:

An executive coach will be appointed for each participating team. The executive coach will provide teams with assistance in analyzing the soundness of their plan and the approach the team has used. Coaching sessions will be conducted through phone, email, or face to face meetings as the executive coach's availability allows.

Presentation Timing:

Each team will be allowed 15 minutes to present their case study to the panel of judges. The teams will be allowed ten (10) minutes to present their case study followed by five (5) minutes for Q&A and judges' feedback. Teams will be penalized for going over their allotted time.

Presentation Day

When:

Thursday, November 5th between 2.00pm-5.00pm

What to Wear:

Business professional dress is recommended.

What to Bring:

A wristwatch will be useful in tracking your time during the presentation. There will also be someone in the room to hold up time cards. A print-out of your presentation for each of the three (3) judges is required. Each team must bring an electronic copy of their PowerPoint presentation.

Location:

Final presentations will be made at the November 5th General Membership Meeting at the hotel where the meeting is taking place in Dallas, TX. Registration fees to the General Membership Dinner will be waived for participating team members.

Attendance Policy:

All team members are expected (but not required) to attend the presentation. On the day of the presentation, competition participants are prohibited from viewing other presentations until after they have presented.