

**BLANTON MUSEUM OF ART**  
**2019–20 GRADUATE FELLOWSHIP PROGRAM**

POSITION: Gallery Teaching Fellow  
DEPARTMENT: Education  
REPORTS TO: Sabrina Phillips, Museum Educator for School and Teacher Programs  
HOURS: Up to 15–20 hours/week  
DATES: September 3, 2019–May 31, 2020  
COMPENSATION: \$16/hour\*

DESCRIPTION: Gallery Teaching Fellows work as a team to coordinate and facilitate the museum's PK-12 multiple-visit programs. Gallery Teaching Fellows oversee tour logistics on-site, prepare tour materials, teach gallery lessons, and maintain communication with participating teachers.

Secondary functions of the Gallery Teaching Fellows include facilitating WorkLAB studio lessons, participating in and assisting with docent trainings, and assisting with the creation of program materials including lesson plans for gallery and classroom use. Gallery Teaching Fellows are asked to work as support staff for Explore UT and some professional development programs related to PK-12 education. Gallery Teaching Fellows are expected to actively participate in the Mellon Seminar program.

Graduate Fellows are invited to attend a variety of enrichment activities at the Blanton, which may include professional development workshops, exhibition openings, public programs, and tours. Graduate Fellows receive a discount in the Blanton Shop and Café, and free admission to B Scene.

This position favors applicants with strong communication, presentation, professional, and interpersonal skills.

**DUTIES:**

- Provide gallery lessons for PK-12 students participating in the museum's multiple-visit programs.
- Participate in Spanish bilingual co-teaching model (no Spanish required).
- Work to provide an optimal experience for students who are English Language Learners.
- Work to provide an optimal experience for students with special needs.
- Work with Education Department, Visitor and Volunteer Services, Security, and docents to coordinate tour logistics. Anticipate and problem-solve regarding group management as needed.
- Communicate with participating teacher/s about tour logistics, content, studio projects, and evaluation.
- Take an active role in program evaluation. This includes conducting gallery observations and analyzing findings. Provide feedback in order to strengthen school and teacher PK-12 programming.
- Create and maintain program materials, such as studio projects and gallery activities.
- Research and write PK-12 curriculum for gallery and classroom use, as needed.
- Facilitate WorkLAB studio projects as needed.
- Work as support staff for teacher professional development events and programs.
- Work as support staff for family programs for Explore UT.
- Participate in Mellon Seminars and activities associated with the Mellon Fellowship program.
- Perform other duties as assigned by the Museum Educator for School and Teacher

Programs.

REQUIREMENTS:

- Available on weekdays between 9am and 2pm
- Graduate student in good standing at the University of Texas at Austin, making satisfactory progress towards an advanced degree
- Approval of the graduate, thesis, or dissertation advisor
- Must remain registered for at least 6 credit hours during the fall 2019 through spring 2020 semesters
- Must maintain at least a 3.0 graduate GPA
- BA in art education, art history, fine art, education, or related area of study
- Strong communication, presentation, customer service, professional, and interpersonal skills
- Experience teaching PK-12 students or an interest in working with this audience
- Detail-oriented and organized
- Good problem solver with ability to make quick and sound decisions
- Ability to speak Spanish highly desirable

**\*COMPENSATION:** Applicants should note that 2019–20 Graduate Fellowships are dependent upon confirmation of funding. The position of Graduate Teaching Fellow is not eligible for benefits.

TO APPLY, PLEASE SEND:

- Resume with education, employment history, and contact information for 3 references
- 1 letter of recommendation
- Short sample of academic writing (10 pages maximum)
- Cover letter addressing your interest in the position

Send your application in a single PDF (please no doc files) to [internships@blantonmuseum.org](mailto:internships@blantonmuseum.org). The deadline for applications is **January 15, 2019**, however, we will review applications as they come in and may fill the positions before the deadline if enough qualified candidates apply. It is recommended, therefore, that you submit your application as early as possible.

Interviews will be conducted in person or via Skype.

*The University of Texas at Austin is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age, citizenship status, Vietnam era or special disabled veteran's status, or sexual orientation. Under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, disability accommodations will be provided, as needed*

