

## Instruction for installer/end user to allocate the Visitor account

Purpose: installer/end user could follow the guide simply to allocate the station to appointed person for monitoring purpose. By this way, the appointed person obtains the visitor account which does not have authority of changing station information.

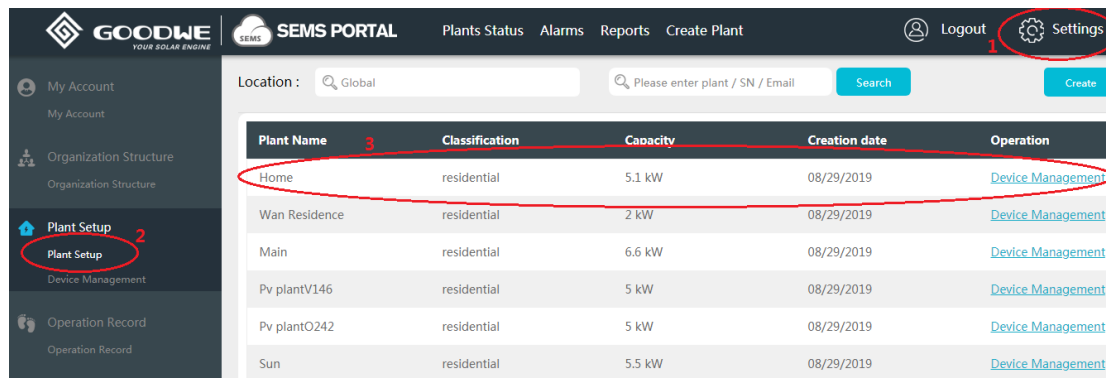
Condition: installer/end user must have the account for monitoring system already. If not, please refer to the wifi set up and monitoring guide firstly.

Two methods:

A. By using the Goodwe SEMS portal on website.

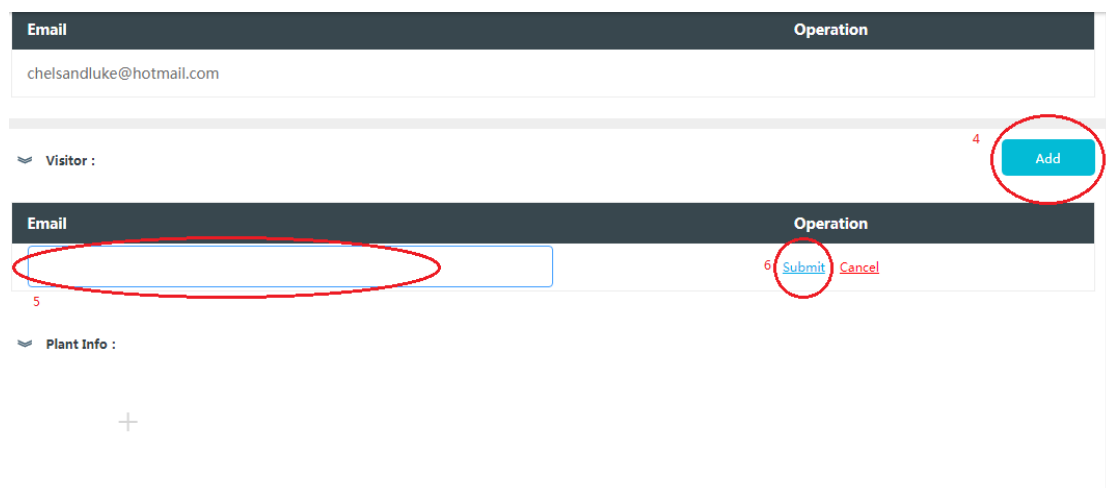
Installer/End user log on to the account via the link: [www.semsportal.com](http://www.semsportal.com)

Follow the guide below 1, 2, 3 to select the station.



Scroll down to follow the step 4, 5 and type in with your appointed person's email.

Then Tap submit like step 6.



Once click the submit button, the SEMS portal will register for customer automatically with input email as account name and Goodwe2018 as default password.

Then visitor can log in via SEMS portal for monitoring.

## B. By using the Goodwe SEMS APP

Installer/End user log on to the account via SEMS APP

**Modify Plant Info**

Generating Power: 3.90 (kW)

Capacity \* 4950.00 kW

Module 18

Profit Ratio \* 0.22 AUD/kWh

**KPI**

Today Generation	Today Income	Total Generation	Total Income
9.40 kWh	2.07 AUD	5.38 MWh	1182.79 AUD

**Operation Data** Today Day Month Year

08/29/2019 Power

5k 2.5k 0

04:00 05:00 06:00 07:00 08:00 09:00 10:00 11:00

**Environment Contribution**

CO2 Reduction(Ton)	Planted Trees	Coal Savings(Ton)
5.36	294	2.17

**Add Visitor**

E-mail: Email Address

\* If the E-mail has not been registered yet, The system will create an account and notify it by mail

\* If the email has already registered an account, the account will be able to see the station in the list of stations.

Cancel Submit

Type in the appointed person's email and click Submit like step 4. Once click the submit button, the SEMS portal will register for customer automatically with input email as account name and Goodwe2018 as default password.

Then visitor can log in via SEMS APP for monitoring.

Please contact with Goodwe Australia Service Team if you have any further question.