



End Domestic Abuse Wisconsin (End Abuse)

Application for New Communities to receive training and technical assistance to implement the Lethality Assessment Program – Maryland Model (LAP)

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Submit completed applications to Sara Krall:

sarak@endabusewi.org

-or-

**1400 E. Washington Ave. Suite 227
Madison, WI 53703**

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Application for Training and Technical Assistance to Implement the Lethality Assessment Program—Maryland Model (LAP)

Project Description

The Wisconsin Department of Justice has awarded End Domestic Abuse Wisconsin (End Abuse) funding to promote and enhance strategies to reduce intimate partner homicide.

Through this award, End Abuse provides **cost-free** train-the-trainer instruction and technical assistance on how to implement the Lethality Assessment Program – Maryland Model (LAP) to community-based domestic violence service programs, their partner law enforcement agencies, and any other third-party agencies they regularly collaborate with to provide services to victims of domestic violence.

The LAP, created by the Maryland Network Against Domestic Violence (MNADV) in 2005, is an innovative program that is designed to prevent intimate partner homicides and serious abuse. As a part of the LAP, officers use an evidence-based, 11- question instrument called the Lethality Screen to assess a victim's risk of being killed by an intimate partner. When a victim is identified as "high-danger" according to their answers on the Screen or the circumstances of the call for service, the officer calls the domestic violence hotline immediately from the scene and offers the victim the chance to speak with an advocate about their safety, and to hear about the program's services. The LAP enables officers and advocates to work as equal partners in a more coordinated, communicative, and collaborative way to engage victims who otherwise may not access the life-saving services of the DV program.

The LAP is one of only two models of evidence-based intimate partner homicide prevention to be honored as a "promising practice" by the U.S. Department of Justice. It has also been validated as a "supported intervention" according to the Centers for Disease Control's Continuum of Evidence-Based Effectiveness.

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Eligibility

Applicants must meet the following criteria:

- Teams must consist of **at least one** law enforcement agency (LEA) and **at least one** community-based domestic violence service provider (DVSP)¹ serving the same jurisdiction;
- Local or statewide partners (e.g., local prosecutor's office, culturally-specific service providers, or statewide domestic violence service providers) may be included as third-party signatories on this application;
- Applicant law enforcement agencies and DVSPs must meet the minimum required criteria for implementing the LAP set forth in the Implementation Readiness Checklist (see pgs. 13-14);
- Applicant law enforcement agencies and DVSPs must agree to the conditions set forth in the Letter of Commitment (see pg. 17); and
- The highest-ranking officials of each law enforcement agency, DVSP, and third-party signatory (if applicable) must sign the accompanying attachments with original signatures (see pgs. 15-18).

¹ A community-based DVSP is the local service provider that has *confidential* advocates who provide comprehensive services to victims of domestic violence 24 hours a day, 7 days a week. An advocate or victims services unit located within a police department or prosecutor's office is not considered a "community-based DVSP." If you have questions about whether your program would be considered a "community-based DVSP," please ask End Abuse.



Application and Training Specifics

The following is an overview of the application, assessment, training and implementation steps involved if your community is interested in implementing the LAP.

There is a separate, shorter LAP Expansion Application available for areas where the DVSP and at least one LEA are already LAP trained.

If you have questions about which option is the correct fit for your community, please contact the Homicide Prevention Program Director, Sara Krall: sarak@endabusewi.org or 608-237-3450.

Wisconsin LAP Training and Technical Assistance Timeline

1) Submit Application	At any point
2) Pre-training Teleconference	Within 2 months of submitting application to End Abuse
3) Train-the-Trainer Session	Within 4 months of submitting application to End Abuse
4) Agency In-Service Trainings on LAP Protocol	Within 4 months of the train-the-trainer session
5) LAP Implementation	Within 4 months of the train-the-trainer session
6) Data Collection and Reporting to End Abuse	Ongoing

Step 1: Application Submission

New teams that are interested in applying for training and technical assistance must submit all necessary forms and be available for all communication with End Abuse according to the timeframe provided above. A representative from each agency/organization will be required to sign the application as well as act as the liaison to/from that agency with End Abuse.

Step 2: Pre-training Meeting

End Abuse will schedule a teleconference with agency points of contact and the Team Coordinator. We will explain how the LAP works and review implementation and administrative decisions that must be made prior to the train-the-trainer session by talking through a "Policy Decisions Worksheet."

Step 3: Train-the-Trainer Session

Current Wisconsin LAP-implementing law enforcement and advocate trainers will join End Abuse staff to conduct a one-day train-the-trainer session for the team. This mandatory training will last approximately six hours, including lunch and breaks. There are no discipline-specific break-out sessions; law enforcement, DVSP staff and any third-party agencies will be together the entire day. Attendees must include law enforcement and DVSP staff who will provide the in-service training to patrol officers and hotline advocates. Ideally, command and management staff would also attend.

LAP train-the-trainer location to be determined based on geographic location of approved jurisdictions. Train-the-trainer events may be for a single team or multiple teams depending on the timing and location of applications received.

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➤ **Step 4: Implementation & Data Collection**

In-Service Training

The newly instructed LAP trainers from the LEA and DVSP will conduct in-service training for their officers and advocates within four months of the train-the-trainer session.

Implementation

Implementation of the LAP protocol must occur no later than four months after the train-the-trainer session, however the LAP may be implemented as soon as in-service training is complete and the DVSP is ready to receive LAP referrals.

Data Collection

Law enforcement agencies and domestic violence programs are required to collect and report data to End Abuse following implementation. Data will be entered by each agency point of contact or the team's designee each month into a web-based database. Data collection instructions will be included in the materials you'll receive.

- i. **Law enforcement agency (LEA) data:** Five points of information must be captured and reported from LEAs. The data is extracted from completed Lethality Screens.
 - Number of high-danger Screens.
 - Number of non-high danger Screens.
 - Number of Screens where the victim did not answer any of the questions.
 - Number of high-danger victims who spoke on the phone with the hotline advocate.
 - Total number of lethality screens administered (autocalculates in system).

- ii. **Domestic violence service provider (DVSP) data:** For law enforcement-initiated LAP calls, four points of information should be captured and reported from the Screens that are submitted to the domestic violence service program by law enforcement.
 - Number of high-danger victims who spoke to the hotline from the scene.
 - Number of high danger victims who spoke to the hotline and went in for services.
 - Number of high-danger referrals that were new clients to your program (optional).



Application Face Sheet

Applicant Information

County(ies) in which the applicant jurisdiction(s) is/are located:

Team Coordinator Information

A designated representative must serve as the Team Coordinator for this project and must be someone who has the capacity to coordinate stakeholders and communicate promptly with End Abuse. The Team Coordinator may also be an identified Agency Point of Contact. Some of the responsibilities that the Team Coordinator must be able to perform include:

- Serving as the primary point of contact for participating law enforcement agencies and DVSP(s) throughout the application, preparation, training, and implementation and data collection phases of LAP;
- Ensuring that deadlines for application submission, training, implementation and data collection are met;
- Coordinating train-the-trainer logistics with End Abuse;
- Organizing regular LAP meetings with representatives from participating law enforcement agencies, DVSP(s) and third-party agencies to enhance coordination, problem-solve LAP-related issues, and monitor the quality of implementation;
- Monitoring the need for and organizing re-training of LAP (e.g., due to changes in leadership or turnover of front-line personnel) and/or supplemental training to enhance LAP implementation (e.g., predominant aggressor training); and
- Maintaining contact with End Abuse for technical assistance, as needed

Name of the Team Coordinator:	
Title (and/or rank, if applicable):	
Agency/Program/Organization:	
Telephone:	
E-mail:	

This application has been completed to be the best of my knowledge and ability.

Signature of Team Coordinator

Date



Applicant Demographic Information

Law Enforcement Agencies

Please provide the following information regarding your law enforcement agency and jurisdiction served. **Attach an additional demographic form for each LEA on the application.**

1) Please list the:

a) specific municipalities, towns, or other jurisdictions served by the law enforcement agency:

b) estimated population served by your law enforcement agency:

c) number of patrol personnel:

2) Does your agency use a domestic violence supplemental form or worksheet for investigations?

Yes _____ No _____

(If yes, please submit the form/packet along with your application materials)

3) Do officers have department or squad-issued cell phones?

Yes _____ No _____

4) Do patrol officers wear body worn cameras (BWCs) or microphones?

Yes, officers wear cameras with both audio and visual capabilities _____

Yes, officers wear cameras with audio capability only _____

Yes, officers wear cameras with video capability only _____

No, officers do not wear BWCs or microphones _____



Applicant Demographic Information

Domestic Violence Service Providers

Please provide information below regarding your domestic violence program.

- 1) For each Domestic Violence Service Provider (DVSP) included in this application, please describe the residential and non-residential services available to victims of domestic violence.

- 2) How many total staff does your DVSP have? Of the total, how many work with clients directly?

- 3) How is your hotline staffed? Please be as detailed as possible, noting who covers the hotline during business hours and on nights and weekends (staff, volunteers, an answering service, etc.).

- 4) Do you currently receive police reports or other information from law enforcement agencies included on this application which enables you to proactively make contact with victims? If yes, please describe that process.

- 5) What alternative means of safe accommodation do you offer victims if your shelter is at capacity (or if you do not operate a shelter)?



LAW ENFORCEMENT AGENCY (LEA) POINT OF CONTACT

The agency point of contact is responsible for coordinating the activities required for implementation of the LAP. The application signature pages (see pgs. 15-18) must have the support of the highest ranking official of the organization or agency.

Attach an additional point of contact form for each LEA included in the application.

Agency/Organization Name:	
Name of Point of Contact:	
Title (and/or rank, if applicable):	
Street Address:	
City, State, ZIP Code:	
Telephone:	
E-mail:	

Signature - Agency Point of Contact

Date



DOMESTIC VIOLENCE SERVICE PROVIDER POINT OF CONTACT

The agency point of contact is responsible for coordinating the activities required for implementation of the LAP. The application signature pages (see pgs. 15-18) must have the support of the highest ranking official of the organization or agency.

Attach an additional point of contact form for each DVSP included in the application.

Agency/Organization Name:	
Name of Point of Contact:	
Title (and/or rank, if applicable):	
Street Address:	
City, State, ZIP Code:	
Telephone:	
E-mail:	

Signature - Agency Point of Contact

Date



THIRD-PARTY AGENCY POINT OF CONTACT

*Common third-party signatories are culturally-specific DVSPs and prosecutors. **You are strongly encouraged to obtain a signature on this page from an agency representative from any culturally-specific DVSPs located in your community. Prior to obtaining their signature, the Team Coordinator and/or agency points of contact should seek input from the program about how to provide co-advocacy and collaborate to meet the needs of high-danger victims from underserved populations in your community.***

The third-party agency may not necessarily implement the LAP, such as a prosecutor's office, for example. A signature here signifies their support of LAP implementation in your community, but is not required for them to attend the train-the-trainer session.

The application signature pages (see pgs. 15-18) must have the support of the highest ranking official of the organization or agency.

Attach an additional point of contact form for each third-party agency included in the application.

Agency/Organization Name:	
Name of Point of Contact:	
Title (and/or rank, if applicable):	
Street Address:	
City, State, ZIP Code:	
Telephone:	
E-mail:	

Signature - Agency Point of Contact

Date



Implementation Readiness Checklist

This Implementation Readiness Checklist sets out the Core Elements needed to implement the LAP. **Team Coordinators: please initial each statement, indicating that your jurisdiction meets these criteria.**

LAP Core Element	Team Coordinator Initials
A. This team consists of at least one (1) law enforcement agency and at least one (1) community-based DVSP serving the same jurisdiction. (See the definition of "community- based DVSP" in the footnote on page 3).	
B. The law enforcement agency(ies) and DVSP(s) in this application have communicated specifically about the LAP, and have decided collaboratively that they wish to participate in the LAP as partners.	
C. The law enforcement agency(ies) and DVSP(s) in this application have consulted with culturally-specific domestic violence service providers in our service area (see WI statute 968.075(3)(a)4) to determine how to best provide co-advocacy and seamless referrals for high-danger victims.	
D. The DVSP(s) in this application currently manages a 24/7 hotline available for officers to call, or can commit to manage a 24/7 hotline for officers if approved for LAP training. ⁴	
E. The DVSP(s) that manages the hotline has the ability to offer both residential and non-residential services to high-danger victims during the LAP hotline call. ⁵	
F. The LEAs and DVSP(s) in this application agree to use the 11-question Lethality Screen for Law Enforcement Officers, and to not modify the questions on this Screen.	

⁴ By "24/7 hotline," we mean that officers must be able to have 24/7 access to a confidential advocate from their partner community-based DVSP. If your DVSP does not operate a 24/7 hotline (e.g., your calls roll over to a local or national hotline after-hours, or you have an answering machine or call-back service that is not a direct connection), your program must be willing and able to commit to designating a local LAP line that is available for officers 24/7. End Abuse can provide technical assistance around making these arrangements, if this is the case for your program.

⁵ If residential and non-residential services are offered by different programs in your community, or in different locations, the advocate answering the LAP hotline call must be able to simultaneously book appointments or approve requests for safe accommodation for high-danger victims during the LAP hotline call for both agencies or locations. Again, we can provide technical assistance around this coordination, if this is the case for your community.



<p>G. The LEAs in this application agree to administer the Screen and place a hotline call to the DVSP <i>from the scene</i> of a domestic call for service for victims assessed at high danger.</p>	
<p>H. The law enforcement agency(ies) in this application agree to encourage officers to make their best effort to place this phone call from a “safe” phone—namely, a phone to which the victim's partner does not have access.</p>	
<p>I. The law enforcement agency(ies) in this application agree to encourage high-danger victims to speak on the phone with a hotline advocate.</p>	
<p>J. The DVSP(s) in this application agree to conduct immediate safety planning and encourage high-danger victims to take advantage of their services.</p>	
<p>K. The law enforcement agency(ies) in this application agree that their officers will <i>remain on the scene</i> and <i>offer victims privacy</i> during the 5-10 minute confidential hotline conversation.</p>	
<p>L. The law enforcement agency(ies) and DVSP(s) included in this application understand that receiving training from End Abuse on the LAP does not automatically enable you/ your department to train others outside of your agency. Any communities wishing to implement the LAP that haven't received training from the Maryland Network Against Domestic Violence or End Abuse must submit the appropriate documentation to End Abuse for consideration.</p>	

On the following page, please submit signatures from the highest-ranking official for each LEA, DVSP and Third-Party Agency included on your application.



We, the undersigned, certify that our team meets all the Core Elements set forth in the Implementation Readiness Checklist. (Attach any additional signature pages as needed).

Applicant Agency #1

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	

Applicant Agency #2

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	

Applicant Agency #3

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	



Applicant Agency #4

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	

Applicant Agency #5

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	

Applicant Agency #6

Agency/Organization Name:	
Name of Highest-Ranking Official:	
Title (and/or rank, if applicable):	
Signature:	



Letter of Commitment

We, the undersigned, are submitting this Letter of Commitment which states that, if our team is selected, our law enforcement agency(ies) and DVSP(s) agree to all of the following:

- To comply with the minimum criteria set forth in the LAP Implementation Readiness Checklist.
- To commit to having our respective law enforcement agency(ies) and DVSP(s) participate as a team in the development, training, and implementation of the LAP.
- To appoint a contact person who will serve as our Team Coordinator and who will work with End Abuse in scheduling training and TA activities as necessary to fulfill the requirements of the project. Should the contact person leave their position or decide not to become involved in the program, we will promptly assign another individual to fulfill the duties of the contact person.
- To appoint a contact person who will serve as each agency's representative and who will work with End Abuse and the Team Coordinator to ensure all program requirements are met.
- To continue to demonstrate a readiness, willingness, and commitment to implement the LAP throughout the training and implementation period.
- To participate in all of the steps outlined in the Application and Training Timeline, outlined on pgs. 4-5 of this packet.
- To ensure that the six-hour train-the-trainer session is attended by representatives from the approved law enforcement agency(ies) and DVSP(s) who will train their respective staff.
- To complete the in-service trainings of patrol officers and hotline advocates within four months from the date of the train-the-trainer session. These in-service sessions *must* be conducted in one *continuous* session of time. Staff may be trained in smaller groups of people (e.g., by shift, patrol district, or organizational department), but the in-service curriculum may not be divided into smaller segments.
- To implement the LAP in our jurisdiction within four months from the date of the train-the-trainer.
- To collect LAP data and submit the collected data to End Abuse.
- To make a good-faith commitment to institutionalize the LAP within participating agencies and programs.

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Print Name Here (Highest Ranking Agency Official)	Sign Here
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Attach an additional Letter of Commitment signature form to your application as needed.