

THE EMPIRE CHECKLIST

31 TIPS TO GET YOUR HOME READY TO SELL

DECLUTTER

- ☐ Go through closets, pantries, drawers, cupboards and shelves room-by-room.
- ☐ Stow away yard equipment, garbage cans and kids' toys.
- ☐ Separate items into two categories: Pack or Purge.
- ☐ Pack items that are worth keeping but can be stored away for decluttering.
- ☐ If necessary, rent a storage locker to keep items during your sale and move.

PURGE

- ☐ Organize items to be donated or give to friends/family.
- ☐ Host a yard sale or sell items on local buy and sell sites.
- ☐ Dispose of whatever is left.

DEPERSONALIZE

- ☐ Pack away personal photos, collections, awards or religious sentiments.

REPAIR

- ☐ Fill holes in the wall.
- ☐ Paint walls to cover scuffs and scratches.
- ☐ Trim outdoor trees and shrubbery.
- ☐ Cut the lawn and make sure it's maintained.
- ☐ Plant flowers outdoors.

- ☐ Repair leaky faucets.
- ☐ Fix squeaky doors.
- ☐ Replace broken windows, shutters or screens.

REPLACE

- ☐ Swap out lightbulbs and light fixtures.
- ☐ Update cabinet handles.
- ☐ Remove old or bulky window coverings.

DEEP CLEAN

- ☐ Power wash the home's exterior.
- ☐ Clean windows.
- ☐ Clean carpets.
- ☐ Wipe down walls, cupboards and doors.

STAGE

- ☐ Give each room a purpose and design it accordingly.
- ☐ Add in mirrors for a more open feel.
- ☐ Eliminate bulky or excess furniture.
- ☐ Place bright objects or accents such as plants in areas you want to draw attention to.
- ☐ Add a vase of flowers to the kitchen.
- ☐ Place settings at the dining table.
- ☐ Add a potted plant to the bathroom countertop.