

Board of Directors Meeting Minutes

ATTENDEES

Present: Renee Gittins (Secretary), Emily Greer, Christopher Hamilton, Lucien Parsons (Treasurer), Vesa Raudasoja, Hans ten Cate, David Stelzer (Chair), Zoe Bell, Bernard Yee, Brandon Huffman

Staff: Jen MacLean, Tristin Hightower, Natalie Wallace, Christina Couture

MINUTES taken by Natalie

Upcoming Meetings:

- Board/Staff: Thursday, November 29 at 9:00am PT / 12:00pm ET

Meeting called to order at 9:05am PT / 12:05pm ET.

Approval of the Agenda and Previous Meeting Minutes

- **MOTION:** to approve the agenda as presented
 - **MOVED** by Renee Gittins, **SECONDED** by Lucien Parsons
 - **CARRIED UNANIMOUSLY**
- **MOTION:** to approve the meeting minutes from September 27, 2018.
 - **MOVED** by Renee Gittins, **SECONDED** by Zoe Bell
 - **CARRIED UNANIMOUSLY**

Treasurer Update

Jen provided update.

Website Redesign Update

Jen provided update on the process.

Membership Recruitment

Jen reviewed the progress on membership recruitment initiatives.

Board Retreat Follow Up

Jen reviewed the progress on the action items from the Board Retreat.

Board Officer Elections

- **MOTION:** to approve the slate of officers as presented to serve from November 2, 2018 until March 31, 2019.
 - Chair: Vesa Raudasoja
 - Vice Chair: Emily Greer
 - Secretary: Renee Gittins
 - Treasurer: Lucien Parsons
- **MOVED** by Renee Gittins, **SECONDED** by David Stelzer
 - **CARRIED UNANIMOUSLY**

Date: 27 September 2018
Time: 9:00AM PT
Via: Google Hangouts

Board of Directors Meeting Minutes

- **MOTION:** to appoint David Stelzer to Chair Emeritus.
 - **MOVED** by Renee Gittins, **SECONDED** by Emily Greer
 - **CARRIED UNANIMOUSLY**

Board of Director Appointments and Elections Process

Jen reviewed the positions which will be available as well as the timeline (see below). All individuals looking to vote will need to be a member by the close of nominations.

- December 10 – Nominations period begins
 - January 7 – Nomination period closes
- January 14 – February 10 – Nominating Committee Interviews (if required)
 - February 11 – Recommendations are due to the Board
 - February 18 – March 10 – Voting period
 - March 21 – New Board is announced
 - April 1 – New Board term begins

Other Business

The floor was opened for the discussion of any other business.

- Chapter SIG Update should include how to request funds for potential holiday events.

9:27 am PT / 12:27pm ET: Renee Gittins moves to adjourn the meeting.

Hans ten Cate seconds.

Meeting adjourned at 9:27am PT / 12:27pm ET.