Board of Directors Meeting Minutes

ATTENDEES

Present: Lucien Parsons (Chair), Cristina Amaya, Zoe Bell, Hans ten Cate, Christopher Hamilton (Interim Secretary), Vesa Raudasoja, Bernard Yee

Regrets: Marta Daglow, Emily Greer, Jen MacLean

Staff: Renee Gittins, Tristin Hightower, Brandon Huffman, Natalie Wallace

MINUTES taken by Natalie

Upcoming Meetings:
- Board/Staff: August 26, 2019 at 9:00am PT / 12:00pm ET

Meeting called to order at 9:03am PT / 12:03pm ET.

Approval of the Agenda and Previous Meeting Minutes
- MOTION: to approve the agenda as presented.
  - MOVED by Renee Gittins, SECONDED by Lucien Parsons
  - CARRIED UNANIMOUSLY
- MOTION: to approve the meeting minutes from June 24, 2019.
  - MOVED by Renee Gittins, SECONDED by Hans ten Cate
  - CARRIED UNANIMOUSLY

Appoint Secretary & Discuss Vacancy
Renee formally resigned from her position on the Board of Directors, as well as her position of secretary. The Board agreed to vote in an interim Secretary which will be ratified at the next meeting.
- MOTION: to appoint Christopher Hamilton as Interim Secretary
  - MOVED by Lucien Parsons, SECONDED by Zoe Bell
  - CARRIED UNANIMOUSLY

Treasurer Update
Hans provided an update on the accounting.

Executive Director Update – Incoming/Outgoing
Renee provided an update to the Board.

Website Re-Design Update
Hans provided an update on the website re-design, noting that the content is ready to be reviewed.

Other Business
There was discussion around new member recruitment as well as brainstorming locations for a future Board retreat.
Adjournment

- MOTION: to adjourn the meeting at 10:07am PT / 1:07pm ET
  - MOVED by Christopher Hamilton, SECONDED by Lucien Parsons
  - CARRIED UNANIMOUSLY

Next Meeting:
Board/Staff: Monday August 26, 2019 at 9:00 AM PT/ 12:00 PM ET