

Board of Directors Meeting Minutes

ATTENDEES

Present: Lucien Parsons (Chair), Cristina Amaya, Zoe Bell, Hans ten Cate, Christopher Hamilton (Interim Secretary), Vesa Raudasoja, Bernard Yee

Regrets: Marta Daglow, Emily Greer, Jen MacLean

Staff: Renee Gittins, Tristin Hightower, Brandon Huffman, Natalie Wallace

MINUTES taken by Natalie

Upcoming Meetings:

- Board/Staff: August 26, 2019 at 9:00am PT / 12:00pm ET

Meeting called to order at 9:03am PT / 12:03pm ET.

Approval of the Agenda and Previous Meeting Minutes

- **MOTION:** to approve the agenda as presented.
 - **MOVED** by Renee Gittins, **SECONDED** by Lucien Parsons
 - **CARRIED UNANIMOUSLY**
- **MOTION:** to approve the meeting minutes from June 24, 2019.
 - **MOVED** by Renee Gittins, **SECONDED** by Hans ten Cate
 - **CARRIED UNANIMOUSLY**

Appoint Secretary & Discuss Vacancy

Renee formally resigned from her position on the Board of Directors, as well as her position of secretary. The Board agreed to vote in an interim Secretary which will be ratified at the next meeting.

- **MOTION:** to appoint Christopher Hamilton as Interim Secretary
 - **MOVED** by Lucien Parsons, **SECONDED** by Zoe Bell
 - **CARRIED UNANIMOUSLY**

Treasurer Update

Hans provided an update on the accounting.

Executive Director Update – Incoming/Outgoing

Renee provided an update to the Board.

Website Re-Design Update

Hans provided an update on the website re-design, noting that the content is ready to be reviewed.

Other Business

There was discussion around new member recruitment as well as brainstorming locations for a future Board retreat.

Date: 22 July, 2019
Time: 9:00AM PT
Via: Google Hangouts

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Adjournment

- **MOTION:** to adjourn the meeting at 10:07am PT / 1:07pm ET
 - **MOVED** by Christopher Hamilton, **SECONDED** by Lucien Parsons
 - ***CARRIED UNANIMOUSLY***

Next Meeting:

Board/Staff: Monday August 26, 2019 at 9:00 AM PT/ 12:00 PM ET