

NAPA Committee Reports

December 2014

Contents

Nominations Committee Report	2
Treasurer's Report to the Governing Council	3
Secretary Report.....	4
Communications Committee Report	6
Membership Committee Report.....	7
Mentor Committee Report.....	8
Volunteer Committee-LPO Report	10
Ethics Committee Report.....	12
Publications Committee Report	13
AAP and Publications Committee's Joint Report.....	15
Organizational Relations Committee Report.....	17
NAPA-OT Field School Guatemala 2014	19
Program Committee Report.....	22
Workshops Committee Report.....	23

Nominations Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: John Massad, President-Elect

Committee Members	John Massad, Leni Bohren, Tim Wallace, Lisa Henry, Mary Odell-Butler, Elizabeth Briody
Accomplishments	<p>We developed a strong slate of candidates for nomination for leadership positions in the AAA elections to be held Spring, 2015. Please note that these are AAA leadership positions, not NAPA Section leadership positions. NAPA Section nominations will be determined in early 2015.</p> <p>The open positions were as follows:</p> <p>President-Elect Secretary AAA Executive Board (Undesignated Seats #1 and #4, Student Seat, and Cultural Seat) Nominations Committee (Designated Practitioner and Minority Representative) Committee on Gender Equity in Anthropology (Designated Practitioner) Committee on Human Rights Committee on Ethics</p> <p>We identified practitioners and members of NAPA to self-nominate for each of the open positions. In all, 16 practitioners self-nominated. The AAA Nominations Committee is reviewing all potential candidate materials to determine the slate for the election, to be announced in the Spring of 2015.</p>
Work in Progress	Preparing for NAPA nominations in early 2015
Problems Encountered and Recommended Solutions	We need greater input from the GC to identify potential candidates to run for AAA and NAPA offices.
Issues / Motions for Board Resolution:	None
Budget Request (Items and cost)	None
Comments:	



Treasurer's Report to the Governing Council
Fall, 2014

Treasurer:	Kevin Preister										
Accomplishments:	<p>Timely management of the NAPA finances.</p> <p>Preliminary financial plan for AAP is in place amidst the changing conditions of the publishing world.</p> <p>Development, approval and submission of the 2015 NAPA budget.</p>										
Work in Progress:	<p>Approval of expenses for NAPA's 30th birthday celebration in November, 2014, in Washington, D.C., estimated to be about \$5076.</p> <p>Research into fiscal issues related to the Lourdes Arizpe Award, with report sent to the Executive Committee on October 28, 2014.</p>										
Problems Encountered and Recommended Solutions:	<p>There has been uneasiness expressed by some members about potential fiscal risks to NAPA because of likely higher printing costs for NAPA publications. It is possible that shifting/declining membership may affect future revenue. These issues have not been discussed so NAPA's long-term financial health, and the best uses of our current assets, are not part of any long-term strategic plan for our organization.</p>										
Issues / Motions for Board Resolution:	No Motions.										
Major Objectives/Goals to be accomplished:											
Budget balance for 2014:	<p>Our most current financial statement available from the AAA is for the end of September, 2014.</p> <table> <tr> <td>Net Assets at Beginning of Year</td><td>\$129,576.59</td></tr> <tr> <td>Revenues to Date</td><td>\$ 38,095.63</td></tr> <tr> <td>Expenses to Date</td><td>\$ 25,775.92</td></tr> <tr> <td>Change in Net Assets</td><td>\$ 12,319.71</td></tr> <tr> <td>Net Assets at End of Period</td><td>\$141,896.30</td></tr> </table>	Net Assets at Beginning of Year	\$129,576.59	Revenues to Date	\$ 38,095.63	Expenses to Date	\$ 25,775.92	Change in Net Assets	\$ 12,319.71	Net Assets at End of Period	\$141,896.30
Net Assets at Beginning of Year	\$129,576.59										
Revenues to Date	\$ 38,095.63										
Expenses to Date	\$ 25,775.92										
Change in Net Assets	\$ 12,319.71										
Net Assets at End of Period	\$141,896.30										

Secretary Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Lisa Henry

Committee Members	Lisa Henry Jo Aiken
Accomplishments	<ul style="list-style-type: none">• Took meeting minutes during Spring 2014 GC meeting in Albuquerque• <u>Published 2014 NAPA Section News (Jo Aiken)</u><ul style="list-style-type: none">○ April, AN Online - Why Conferences Matter to the Future of Anthropology, by Molly Shade○ May, AN Print & Online - LTG Associates Receives Grant to Explore Childhood Obesity Prevention, by Cathleen Crain, Niel Tashima, Reiko Ishihara-Brito, Lillie Dao○ June, AN Online - NAPA Career Profiles: Bryan Dennis○ July, AN Online - Tyranny of Media Technology, by Terry Redding○ August, AN Online - NAPA Career Profiles: Jen Cardew Kersey○ August, AN Online - Celebrate EPIC's 10th Anniversary, by Timothy de Waal Malefyt and Rogerio de Paula○ September, AN Print & Online - Exciting News from the NAPA Mentor Committee, by Niel Tashima○ October, AN Online - NAPA Workshops at the 2014 AAA Annual Meeting in Washington DC, by Sabrina Scott
Work in Progress	<ul style="list-style-type: none">• <u>Upcoming 2014 NAPA Section News (Jo Aiken)</u><ul style="list-style-type: none">○ November, Ebola topics at the AAA, by Peter Van Arsdale○ November, AN Online – President's Report, by Leni Bohren○ December, AN Online – Outgoing President's

	<p>Farewell (may be combined with above, at Leni's discretion)</p> <ul style="list-style-type: none"> ○ January, AN Print & Online – Highlight of AAA Student Papers (will need to be changed) ○ February, AN Online – Incoming President's Message
Problems Encountered and Recommended Solutions	<p>There has been considerable overlap in topics and authorship between the Communications Committee and the AN NAPA Section News. It has become increasingly difficult to find volunteers to write articles because they have already written, or were approached to write, for other media. It also seems to be a source of confusion for our members, to keep track of what source is what - e.g. am I writing for AN or for the NAPA newsletter?</p>
Issues / Motions for Board Resolution:	None.
Budget Request (Items and cost)	None.
Comments:	None.

Communications Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: [Terry Redding]

Committee Members	Nancy Gillis (Twitter), Zelda Harrison (Facebook), Kristy Keller, Nicole Conand (Interview series/LinkedIn Administrators), Angela Rockett Kirwin (website), Cathy White (AnthroCurrents) Amanda Woomer, Bethany Grove, Sophie Goodman, Corinne Wilder (blogging), Emily Altimare, NAPA Notes editor. Associate editors: Natalie Morrissey, Trish Wright, Cindy Romero Grace Munene (print media), Steve Wilson (podcasting)
Accomplishments	Social media usership increases: Twitter: 5,066 in March: 6,141 now Facebook: 200 in March: 1,249 now LinkedIn : 3,044 in March: 3,325 now Website: 1,736 users in May: 2,030 now Bi-monthly interview series continued on blog into September. Launched “AnthroCurrents” blog every second Friday. Added content to website. Published two NAPA Notes newsletters. Recruited 3 new volunteers for newsletter. Podcasts have been downloaded 548 times since the spring, and have been live streamed 243 times.
Work in Progress	Major planning in coordination with program and volunteer chairs and WAPA to coordinate 30 th anniversary activities. Includes booth (with WAPA), T shirts, cake, reception, etc.
Problems Encountered and Recommended Solutions	GC blog cancelled due to lack of GC interest. Need GC members to submit content for website and social media, in particular those holding elected office.
Issues / Motions for Board Resolution:	Suggest a motion to formally request that AAA provide expo hall table space annually for up to 5 sections free of charge, on a first-come, first served basis.
Budget Request (Items and cost)	
Comments:	

Membership Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: *Nancy Gillis Baum*

Committee Members	Nancy Gillis Baum
Accomplishments	Creation of new member Welcome Letter - this letter (pending revisions/edits from GC) will be sent to any and all new members of NAPA. The welcome email includes membership benefits, areas of interest and links to NAPA website and social media.
Work in Progress	Welcome Letters, Student Ambassadors, New Chair
Problems Encountered and Recommended Solutions	Need a team of 3-4 members to handle the responsibilities of membership
Issues / Motions for Board Resolution:	Recruit new (3-4) committee members
Budget Request (Items and cost)	none
Comments:	See attached PPT and Excel sheets for NAPA membership data. See attachment for welcome letter rough draft.

Mentor Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Niel Tashima

Committee Members	Elizabeth Briody, Sarah Cote, Tara Eaton, Tom Greaves, Kimberly Montoni, Robert Morais, Bill Roberts
Accomplishments	Recruited two new members, Kimberly Montoni and Robert Morais
Work in Progress	Evaluation of Mentor Program in partnership with an anthropology class taught by Susan Squires at the University of North Texas. Continuation of Mentor Match activity, see Tom Greaves attached summary report. Continuous improvement of Mentor FAQs. See attached summary for Mentor match activity through 12/2013.
Problems Encountered and Recommended Solutions	
Issues / Motions for Board Resolution:	
Budget Request (Items and cost)	
Comments:	

2013 Annual Report

Tom Greaves, NAPA Mentor-Match Coordinator
NAPA Mentor Match Program, January–December, 2013
January 13, 2014

Highlights for 2013

In 2013 NAPA's Mentor Match program reached 106 individuals. The program generated 236 e-mail messages from mentees and 255 replies from myself (Greaves). plus an additional 46 emails involved in setting up mentors other than Greaves, for a total of 537 e-mails.

The distribution of mentees by level of education was 72% undergraduate and 28% graduate student and practicing professionals. Continuing a pattern we have seen before, 39% did not persist after receiving a reply to their initial inquiry that requested a resume and personal data. About 46% engaged in short-term mentoring entailing 2 to 4 exchanges, and 15% continued for 5 to as many as 17 exchanges.

Greaves handled the mentees who were undergraduates and those graduate students who were in the earlier, general phase of study. Eleven were practicing professions (MA and PhD), or masters and PhD graduate students in the later stages of study. These were placed with mentors who could best address their professional goals.

The total volume of Mentor Match correspondence in 2013 was about 1/3 less than in 2012, the decline mainly among the undergraduate mentees. This decline coincides with the creation of NAPA's FAQ (Frequently Asked Questions) resource, which became operational in 2013. The FAQ is now integrated into the Mentor-Match program: virtually every new mentee is encouraged to use the FAQs as part of the mentoring service, and subsequent mentoring often refers the mentee to the FAQs for further information and ideas.

Impact of NAPA's New FAQs

Half way through the 2012 year NAPA posted a second mentoring resource, a set of 75 Frequently Asked Questions (FAQs) grouped into 8 indexed sections. The FAQs, to a substantial extent, grew out of recurring topics and questions that Mentor-Match has received over the last several years. The FAQs, and an extensive revision of the web pages surrounding the mentoring section of NAPA's web site, went online at the beginning of July, 2012. We were curious what impact the FAQs would have on the volume and nature of Mentor Match inquiries.

The total volume of Mentor Match solicitations is fewer than last year. Also, the existence of the FAQ resource has been very helpful to the Mentor Match program. My reply to nearly all of the initial inquiries includes advice similar to this paragraph:

I also want to draw your attention to a new resource just made available from NAPA, a body of "frequently asked questions." You'll find them at http://practicinganthropology.org/careers/mentoring/mentoring_faq/. Several sections, each with various questions and answers, are likely to help you define your options and convey useful information. Consulting it will move our own correspondence to a more informed plane.

In numerous cases subsequent messages from the mentees reference the usefulness of NAPA's FAQs.

Volunteer Committee-LPO Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Jason Lind

Committee Members	Jason Lind
Accomplishments	<p>NAPA was represented by having an information table at the 2014 SfAA meeting in Albuquerque, NM. The NAPA table served as a gathering point for NAPA members at the conference.</p> <p>I also attended the Pacific Northwest LPO meeting at SfAA. That LPO had a meeting at Portland State in May, 2014.</p> <p>Created and online volunteer sign-up sheet for both the NAPA information table and in Instant Mentoring table for the 2014 AAA meetings in DC. I used the free website “Volunteer Spot” and it appears to be simple and work well.</p> <p>Also created two new NAPA banners that are more easily transported to be displayed at the NAPA table and at Instant Mentoring Events.</p> <p>Planning on printing NAPA stickers to hand out at NAPA table and at Instant Mentoring Events (we needed some new swag!)</p>
Work in Progress	
Problems Encountered and Recommended Solutions	None
Issues / Motions for Board Resolution:	At the NAPA GC meeting in ABQ, we discussed creating a new LPO Committee Liaison and having that position separate from the Volunteer Committee chair. Any further discussion or ideas would be welcome.
Budget Request (Items and cost)	<ul style="list-style-type: none">• No new budget requests• Shipping/Transporting the NAPA box (if necessary):

	<p>\$100 x 2</p> <ul style="list-style-type: none"> • \$350 for LPO social event at SfAA in Pittsburgh (Carried over from 2014) • \$100 for photocopies copies of NAPA materials and miscellaneous items for the NAPA table for SfAA and AAA • Total = \$550 (if necessary)
Comments:	None

Ethics Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Chad Morris

Committee Members	Steve Pavey Tracy Meerwarth Pester Anne Pfister, student member Robert Rubinstein Niel Tashima Chad Morris, Chair
Accomplishments	Committee members contributed to a GC Blog post inviting comment from the membership on any issues of an ethical nature.
Work in Progress	Planned ongoing communication with membership to assess any areas of concern.
Problems Encountered and Recommended Solutions	None.
Issues / Motions for Board Resolution:	None.
Budget Request (Items and cost)	None.
Comments:	None.

Publications Committee Report

NAPA Governing Council Meeting

Fall 2014

Report Period: March 2014-December 2014

TO: NAPA Governing Council

FROM: Tim Wallace, Committee Chair (tmwallace@mindspring.com)

Committee Members

Robert A. Rubinstein, Clementine Fujimura, Marissa Kardon Weber, Jill P. Amati, Timothy McKeown

Accomplishments

- Worked with editors to develop the first draft of the sustainability 5-year plan for the POWG (Publishing Oversight Working Group) submitted in August. The 5-year plan is a requirement for NAPA to continue keeping AAP in the portfolio of section journals that will be in the next AAA publishing contract starting in 2018.
- Considered various alternatives to try and make AAP sustainable in the next AAA publishing contract.
- Worked with the incoming and outgoing editors to ensure that the 2014 and 2015 issues are published as quickly as possible to make up for lost ground.
- Worked with the incoming editor, John Brett, to establish ground rules for publishing the new issues, including developing a basis for receipt of volunteered manuscripts for the 2015/16 volumes.
- The GC voted, based on our recommendations, to end the distribution of print versions of AAP to members in 2015.
- Determined, with John Brett, that the Publications Committee will be the editorial board for the AAP, at least in the short run.
- Editors Satish Kedia and David Himmelgreen will officially be departing as editors (the outgoing editors) at the end of 2014, although they will continue to help get the 2014 issues completed and published.

Work in Progress

- Working with the editors to insure that AAP future issues in volumes No. 38 and 39 are delivered on time, or as close to it as possible to the Wiley-Blackwell copyeditor team.

Problems Encountered and Recommended Solutions

- We will be working with the incoming editor John Brett to respond to the concerns of the POWG regarding the 5-year sustainability plan required of section journals who want to be in the next AAA publishing contract.
- There is a serious problem with the delay of publication of volume 39, issues one and two. We have just published the last issue of 2013, and the first issue for 2014 is in press. This means we are still at least six months behind schedule and the AAA is very unhappy about this and continually complains to us about the delay. Although the delays are not really the fault of the NAPA editors but rather on the issue editors, AAP has to bear the complaints (unfairly). The only way to remove these complaints is to bring the issues in on time. I have asked the incoming editor (John Brett) to think of solutions to help resolve this serious problem.
- Our sustainability plan will be criticized, in addition, to not meeting publication deadlines, because we have not developed enough cost-saving measures to ensure the sustainability of AAP. The projection is that by 2020, AAP will be running an annual deficit of around \$36,000/year. Without a dues increase and assuming steady membership numbers, annual dues will bring in about \$41,000 a year by that same year (2020). Consequently, if in the new publishing contract AAA is not able to subvent section journals, we will be losing a lot of money to cover AAP. Thus, it is essential that alternatives be considered now. The publications committee is working to present alternatives to the editors for their consideration. However, among the suggestions are some we have to consider: Are we willing to: (1) reduce page count, and/or (2) reduce to one issue a year, and/or (3) raise dues to cover deficits (as needed), and/or (4) charge a publication fee to authors; and/or (5) reduce NAPA financial support to the editors. There may be other ideas we can consider and the Publications will be soliciting ideas, but we hope that the GC has some input asap.

AAP and Publications Committee's Joint Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Drs. Satish Kedia, David Himmelgreen, John Brett, and Tim Wallace

Committee Members	
Accomplishments	<ul style="list-style-type: none">• A new editor was selected (Dr. John Brett, Department of Anthropology, University of Colorado Denver) to replace outgoing editors, Dr. David Himmelgreen and Dr. Satish Kedia.• The backlog in issues has been addressed and the journal will be current and on schedule with the first issue of 2015• The current editors, the incoming editor (John Brett) and the chair of the Publications committee developed a publishing sustainability plan for the long term health of the journal (attached here). This is mandated by and in collaboration with the publication office of the AAA. The plan is currently under review by the AAA with requests for revisions or clarification due by or shortly after the 2014 AAA annual meeting.• Through 2015 the AAP will transition from its current status as a single theme monograph to a “hybrid” with a smaller thematic section along with a number of volunteered papers. This hybrid format will be followed for both 2015 issues. Beginning with the first issue of 2016, the journal will move to a fully volunteered format.• Beginning with the first issue of 2015, the AAP will move to a fully digital format with paper available only by special order.• Beginning with the first issue of 2015, the AAP will move to a fully electronic submission process using the ScholarOne platform hosted by Wiley-Blackwell. The site is expected to be live by the time of the AAA meetings, December, 2014.

Work in Progress	<p><u>Volumes Published or in Progress in 2014</u></p> <p>Volume 37: Issue 2 – “Anthropology Goes Public in the Veterans Administration” Volume Editors: Karen Besterman-Dahan and Alison Hamilton (Published)</p> <p>Volume 38: Issue 1 – “Practicing Forensic Anthropology: A Human Rights Approach to the Global Problem of Missing and Unidentified Persons” Volume Editor: Erin Kimmerle (In Press)</p> <p>Volume 38: Issue 2 – “Biocultural Approaches to Health Disparities in Global Contexts.” Volume Editor: Thomas Leatherman, University of Massachusetts, Amherst (under revisions with authors)</p> <p><u>Both issues for 2015 are in process.</u></p> <p>Volume 39: Issue 1 - “Community Health Workers and Social Change: Global and Local Perspectives” Guest Editor: Dr. Kenneth Maes, Oregon State University. Anticipated publication date: May 2015.</p> <p>Volume 39: Issue 2 - “The Role of Anthropology in Improving Services for Children and Families” Guest Editors: Cecilia Vindrola-Padros and her colleagues, University College, London, Anticipated publication date: November 2015.</p>
Problems Encountered and Recommended Solutions	Like previous years, we are facing volume editors and reviewers not submitting issues on promised dates.
Issues / Motions for Board Resolution:	Not at this time.
Budget Request (Items and cost)	John will be presenting the new budget for the upcoming year.
Comments:	None

Organizational Relations Committee Report

NAPA Governing Council Meeting

Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00

Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council

FROM: Cathleen Crain, Chair Organizational Relations Committee

Committee Members Cathleen Crain, Niel Tashima, and Courtney Dowdell. Katie Vizenor, Fellow, Academic Relations and Practicing and Applied Programs at the AAA provides material support to the Committee and functions as an *ex officio* member.

Accomplishments The Committee has organized the 9th annual Careers Exposition to be held on Friday, December 5, 2014. Over 50 professional anthropologists will participate in the Expo to provide career advice to new and young anthropologists. Last year nearly 600 people attended the Expo providing NAPA with extraordinary exposure to young anthropologists.

The Committee has again undertaken heavy promotion to continue to grow attendance at the Expo. The Committee has also partnered with the National Association of Student Anthropologists to encourage student involvement.

As in past years, the Expo has had significant support from AAA, as well as from Consortium of Applied and Practicing Anthropology Programs (CoPAA).

Work in Progress The Committee will be undertaking planning and recruiting for the Denver meeting beginning in April.

Problems Encountered and Recommended Solutions There have been no problems encountered this year.

Issues / Motions for Board Resolution: The Expo continues to provide NAPA with a high visibility opportunity to interact with young professionals and students as well as a cadre of senior, highly placed professional anthropologists.

Next year will be the 10th Careers Expo. This is an opportunity for NAPA to highlight its contributions to the development of new and young professionals.

NAPA-OT Field School Guatemala 2014
Report to the NAPA Governing Council

NAPA-OT Field School Officers:
Gelya Frank, PhD, Founding Director
Nancie Furgang, MA, OTR/L, Chief Financial Officer
Rachel Hall-Clifford, PhD, MPH, Co-Director
www.napaotguatemala.org

The NAPA-OT (National Association for the Practice of Anthropology – Occupational Therapy) Field School Guatemala completed its sixth year working with students during the four-week session in June, 2014. The field school officers are pleased to have a renewed Memorandum of Agreement with NAPA, which provides for ongoing annual renewal. The field school appreciates the continued support of NAPA as an academic and institutional home as we incorporate the practice of anthropology in our transdisciplinary program.

Faculty

For the 2014 session, in-country faculty included: Rachel Hall-Clifford, PhD, MPH, as in-country director and representing medical anthropology and public health; Juliana Gutiérrez, OTR/L, MA, representing occupational therapy; Gari Clifford, Ph.D. representing biomedical engineering; and Ryan Lavalley, as field school coordinator and representing occupational therapy.

Students

The 2014 Field School cohort was comprised of twelve students from universities across the U.S., Canada, and Italy. One student was an anthropology graduate student, and one student was a public health graduate student. Two students were undergraduates in public health. One student was an anthropology graduate planning graduate training in occupational therapy. Six students were graduate students in occupational therapy, and one was a recent graduate in psychology with an occupational therapy minor.

Curriculum

The field school's transdisciplinary curriculum focuses on health and occupation as human rights, and students engage with Guatemalan scholars, NGOs, and health care organizations to explore these concepts in the Guatemalan context. Field school faculty provide training in applied and medical anthropology, key principles in occupational science, and basics of public health epidemiology. Students learn about Guatemalan history and culture, the Guatemalan health system, and the impacts of civil war on contemporary life in Guatemala. A weekly guest speaker series brings in Guatemalan scholars who specifically address human rights issues in Guatemala, and a weekly field

visit takes students out to see health facilities and organizations first-hand. The core curriculum is further supported by relevant readings selected for each topic.

Focused Area Group Projects

Three focused area group projects were offered in the 2014 session, through which faculty actively mentored students in the implementation of research and practice methods. The **NGO Networks for Health: Primary Care Delivery** group, led by Rachel Hall-Clifford, worked with NGO partner Common Hope to investigate the use of their clinical services for affiliated families and strategies for program improvement. The NGO Networks

group has produced white papers on their research, posted at <https://sites.google.com/site/napaotfieldschoolguatemala/home/press>. The **Pediatric Practice: A Sensory Integration Approach to Nutrition, Feeding and Pediatric Development** group, led by Juliana Gutiérrez, learned methods used to clinically intervene with children with severe nutritional and developmental delays in a pediatric nutritional recovery unit, focusing on sensory integration, and also examined local beliefs about child developmental milestones. The **Sustainable Technology for Community Development: Surgical Referrals** group conducted a pilot implementation and suitability study of a cell phone-based application for electronic medical records for short-term surgical missions, building on field school research in 2011 and 2013. This project was conducted in partnership with local NGOs HELPS and Wuku' Kawoq; publication of this pilot data is forthcoming.

Program Evaluation Results

The results of our final program evaluation on the final day of the NAPA-OT Field School Guatemala 2014 session were very positive. A few key indicators included (averages of student responses on a 10-point scale, ranking 1 as lowest and 10 as highest):

- The NAPA-OT Field School provided a worthwhile learning experience: 9.7
- The field school was appropriately concerned with my safety in Guatemala and offered adequate guidelines and support: 9.6
- During the field school, my understanding of Guatemala's society, cultures, history, and politics has increased significantly: 9.7
- My understanding and knowledge of health as a human right has grown: 9.5
- My ability to analyze situations in terms of occupational justice has grown: 9.1
- I experienced positive mentorship through the faculty in my focused area group: 9.0
- The field school has had a positive influence on our career goals: 9.3
- I would rate the NAPA-OT Field School as a high-quality experience: 9.6

One student reflected, "The field school is a rare mix of theory, practice and passion with experts from the field sharing their knowledge and expertise as well as the opportunity to participate in applied research and explore the health system of Guatemala hands on." Another said:

I truly cannot express how incredible this experience has been between the group of students and professors, the experience of living in Antigua, and the

satisfaction of the research projects. I have been empowered with the ability to understand and critically think in a new way and I think this has really helped me grow personally and professionally.

The full results of the program evaluation are attached to this report.

Finances

The field school was able to operate within the projected budget for the 2014 session and generated an additional projected carryover of \$4,161.25 for future field school sessions.

Program Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Ellen Puccia

Committee Members	Terry Redding, Mary Butler, Dennis Weidman
Accomplishments	<ul style="list-style-type: none">• Reviewed NAPA program submissions• Finalized NAPA program and scheduled special events• Worked with AAA to overcome scheduling barriers• Planned NAPA GC lunch at Petits Plats• Planned NAPA 30th anniversary party at Petits Plats
Work in Progress	<ul style="list-style-type: none">• Meet with program chairs at AAA meetings• Engage new reviewers for next year's program
Problems Encountered and Recommended Solutions	<ul style="list-style-type: none">• With the new scheduling guidelines, invited sessions are much more difficult to schedule. There is no incentive for sections to co-sponsor. I have talked to Carla Fernandez about this and offered some ideas. I hope that something might change next year. I am not sure how much control AAA has over this. It may be a program committee decision.
Issues / Motions for Board Resolution:	
Budget Request (Items and cost)	
Comments:	

Workshops Committee Report

NAPA Governing Council Meeting
Fall 2014 Meeting Washington DC, December 4, 2014 12:00 – 4:00
Report Period: March 2014 – November 2014

This committee report is a public document.

TO: NAPA Governing Council
FROM: Sabrina Nichelle Scott

Committee Members	Sabrina Nichelle Scott, Sarah Smith, Fatimah Williams Castro
Accomplishments	<p>There are twelve NAPA-sponsored workshops this year for the AAA Annual Meeting in DC. Please see attached list below. The NAPA Workshops Committee has collaborated with the NAPA Communications Committee, COPAA, and AAA in executing an aggressive marketing campaign for promoting NAPA workshops. Please see the table below for a list of marketing activities.</p> <p>In the past three years, through the diverse offerings of NAPA workshops, NAPA has 1) increased its brand awareness within AAA, 2) increased the visibility and role of workshops within the annual program, 3) attracted other AAA sections to offer workshops at the AAA Annual Meeting, and 4) provided a modest revenue stream to NAPA. Over the past three years from 2011 through 2013, NAPA net profits increased by \$10,428.67. This represents a 92% increase in net profits from the prior three years (2008 - 2010) of \$5444.</p>
Work in Progress	<p>The current committee chair will work with the incoming chair to assist in the transition process during the month of December. Fatimah Williams Castro will assume the role of chair immediately after the 2014 AAA Annual Meeting.</p> <p>The current chair of this committee is organizing The Sixth Annual NAPA Networking Event: Producing Connections Through Conversations on Saturday, December 6, 2014 from 1:00 p.m. to 2:15 p.m. in the Marriott Ballroom, Salon 2 at the Marriott Wardman Park Hotel in Washington, DC. Light refreshments</p>

	<p>will be served. All are invited to this special event. Please see attached the flyer.</p>
<p>Problems Encountered and Recommended Solutions</p>	<p>The chair gave considerable feedback to AAA, and NAPA's President regarding potential concerns for shifting to a pre-conference format for workshops during this reporting period.</p> <p>Although the pre-conference format will financially benefit AAA in allowing more AAA members to participate by presenting papers in sessions during the AAA Annual Meeting (i.e., by using the rooms that were designated for workshops), a pre-conference format may cause a financial strain on workshop presenters and registrants by incurring additional expenses from a pre-conference format (i.e., hotel, food, etc.). Also, there is a potentiality that NAPA may incur costs/losses from the pre-conference format in light of the new proposed AAA cost structure for workshops. The NAPA Treasurer should work with the new chair and the committee to identify measures to reduce the financial risks of NAPA's participation during the upcoming year (e.g., speakers who live/work in proximity to Denver, Colorado, etc.). Also, NAPA may want to renegotiate the proposed registration fees with AAA in order to reduce NAPA's risk by providing a slight buffer for expenses.</p> <p>I have recommended to the NAPA President to work closely with the NAPA Treasurer, new NAPA Workshops Committee chair, and AAA to insure that a NAPA workshop is offered on Tuesday afternoon. Therefore, presenters and registrants can arrive on Tuesday morning and not incur an additional hotel expenses for both Monday night and Tuesday night which would result in scheduling a NAPA workshop on Tuesday morning.</p> <p>Scheduling was a problem this year. Many of our workshops had to compete with three other workshops. A couple of our workshops had to compete with four other workshops!! Although there were over 40 workshops this year, some workshops only competed with one or two workshops. A pre-conference format will hopefully address the scheduling problem. Ed will be present during the GC</p>

	<p>meeting to explain the new workshops procedure.</p> <p>Timing of workshops registrations continues to be an issue. Workshops registration was opened on September 3, 2014, months after regular registration. This does not capture members who register early and do not revisit the AAA website. Workshop registration should be made available no later than July and at the same time when conference hotel information is posted.</p> <p>Per the chair's request, AAA added the link to workshops registration to the main page. Furthermore during the month of November, AAA added an additional link to the center space of the main webpage. This was a tremendous measure of support by AAA for workshops by increasing both visibility and accessibility to workshops registration!</p> <p>However, like in previous years, when workshop registration became available, there were problems with the online content on the AAA website. This caused a delay in the promotion of our workshops. Hopefully, the new workshop procedure will include internal administrative quality control measures to prevent online content issues.</p>
Issues / Motions for Board Resolution:	In order to be eligible for NAPA reimbursement of expenses by workshop presenters, evaluation forms must be submitted to AAA during the AAA Annual Meeting.
Budget Request (Items and cost)	The NAPA Treasurer may want to discuss with the new chair about a budget, particularly since there may be costs associated with the pre-conference format.
Comments:	<p>Hopefully, as in previous years, volunteers from this committee will be identified from the NAPA Annual Networking Event. The committee chair will need to work with the volunteer coordinator in identifying additional volunteers for this committee.</p> <p>I want to thank the members of the NAPA Workshops Committee and those I have worked with during my tenure as chair since November 2011. I especially want to thank Tim Wallace, Lenora Bohren, John Massad, and Kevin Preister for their support. I never</p>

	<p>knew the amount of work and time this position required. Thankfully, the pre-conference format will reduce the work load for the NAPA Workshops Committee chair, the committee, and AAA. I have learned a great deal, and it has been a pleasure to help grow a community of NAPA workshops presenters. Thank you!!!</p>
--	---

NAPA Workshops at the 2014 AAA Annual Meeting in Washington, DC

Wednesday, December 3, 2014

- 12:30 p.m. – 3:30 p.m. Mixed Method Evaluations: Qualitative or Quantitative or What? – Mary Odell Butler
- 3:45 p.m. – 5:45 p.m. (FREE) Software for Writing and Managing Fieldnotes: FLEXDATA Notebook for PCs - James Tim M Wallace and Julie Green
- 6:00 p.m. – 8:00 p.m. The Ethnographic Field School: How to Organize and Manage One – James Tim M Wallace and George Gmelch

Thursday, December 4, 2014

- 9:00 a.m. – 11:00 a.m. Consulting in Organizational Culture and Change – Elizabeth Briody
- 11:15 a.m. – 1:15 p.m. Market Research: Theory, Methods, Praxis – Maryann McCabe
- 1:30 p.m. – 3:30 p.m. Getting Anthropological Work Published – Mitch Allen
- 3:45 p.m. – 5:45 p.m. The Design Process: Thinking, Tools, Methods and Models – Christine Miller

Friday, December 5, 2014

- 9:00 a.m. – 11:00 a.m. What's Your Elevator Pitch? – Sabrina Nichelle Scott and Elizabeth Briody
- 11:15 a.m. – 1:15 p.m. The Personality of Conflict Resolution: A Professional Development Workshop Presenting a Different Way to Resolving Conflict – Katrina Patterson
- 1:30 p.m. – 3:30 p.m. Working In International Health: Skills For Anthropologists - Laurie Krieger
- 3:45 p.m. – 5:45 p.m. How to Create, Manage, and Sustain a Business in Business Anthropology – Bob Morais

Saturday, December 6, 2014

- 9:00 a.m. – 11:00 a.m. Tips and Tools for Success in Job Hunting As a New Professional Anthropologist - Cathleen Crain and Niel Tashima

NAPA Workshops Committee Marketing Strategy 2014				
<i>Always direct to the following link:</i> http://www.aaanet.org/meetings/Workshops.cfm				
Marketing Initiatives	August	September	October	November
Workshops Link on AAA main webpage and subpages on September 3, 2014		✓	✓	✓
NAPA LinkedIn Group Posting			SNS	SNS
Ethnography LinkedIn Group Posting			SNS	SNS
Ethnography Forum LinkedIn Group Posting			SNS	SNS
American Anthropological Association Linked In Group Posting			SNS	SNS FWC
Anthropology Network LinkedIn Group Posting			SNS	SNS
Business Anthropology LinkedIn Group Posting			SNS	
Consumer Anthropology and Anthropology Applied to Business Posting			SNS	
Ethnography and Other Consumer Methodologies on LinkedIn Group Posting			SNS	
Workshops advertised in Anthropology News by AAA (Andrew F)		✓	✓	✓
NAPA Facebook Posting			SNS SS	SNS
COPAA Listserv Posting (Lisa Henry)			SNS	
Anthrodesign Listserv Posting			SNS	
NAPA Notes (September	SNS			

issue) (Emily Altimare)				
AAA Departmental Services Program listserv (Katie Vizenor)			✓	
Selected AAA Departmental Services Program Individually Contacted				SNS (8)
USF Student Listserv			SS	
NAPA Website – Workshops Listed on 2014 Annual Meeting Activities Page (Terry Redding)				✓
AAA Blog (Joslyn Osten.)				SNS
PraxAnth Listserv			SNS	
SfAA News (November Issue)			SNS	
NAPA Notes (November issue) (Emily Altimare)				SNS
Posts to Twitter (Nancy Gillis)			SNS	
NAPA Section Anthropology News (Jo Aiken) September/October Print	SNS			

SNS – Sabrina Nichelle Scott

SS – Sarah Smith

FWC – Fatimah Williams Castro

*The Sixth Annual NAPA Networking
Event:
Producing Connections Through
Conversations*



*When: Saturday, December 6, 2014
Time: 1:00 p.m. - 2:15 p.m.
Where: Marriott Ballroom Salon 2, Marriott Wardman
Park*

*Network and produce connections through
conversations with NAPA leaders, enthusiastic
practitioners, applied faculty and graduate students
in various career/practice areas. All are welcome!
Light refreshments will be served.*

Sponsored by: The National Association for the Practice of Anthropology

Visit us at <http://practicinganthropology.org/>