



# INFORMATION FOR ARTS & CULTURAL ORGANIZATION PARTNERS

## ABOUT BAI

In 2012, Bloomberg Philanthropies created the Bloomberg Arts Internship (BAI) program in New York City as a pipeline for public school students to college and careers. It is a rigorous program with three major elements: a six-week paid placement and project working day-to-day in an arts organization; visits to arts and cultural organizations; and professional development. This program's success led the foundation to expand its reach, first to students in Philadelphia, and now in Baltimore City. Learn more about the program at [yamd.org/bloomberg](http://yamd.org/bloomberg).

## IMPORTANT DATES

- Info Session:  
February 21, 12:00-1:30 pm
- WORKSITE APPLICATION DUE:  
MARCH 11, 2019
- Notification of Selection:  
March 15
- Student/Worksite Matching  
Event: May 28
- Worksite Orientation: June 5
- Student Intern Orientation Week:  
July 1-5 (4th off)
- Eight -Week Internship Program:  
July 8-August 30 (last two weeks  
students work full time at sites)
- Culminating Event: August 16

## BACKGROUND

Bloomberg Philanthropies has awarded Young Audiences (YA) a grant to fund 35 eight-week, paid, summer internships at cultural institutions for rising seniors from Baltimore City Schools. Interns will also receive college and career support. We are thrilled to offer this resource to local students and cultural organizations.

## THE INTERNSHIP EXPERIENCE

The Bloomberg Arts Internship (BAI) model was developed as a pipeline for public school students to college and careers. It is a rigorous program, designed to challenge and inspire students. There are three major program elements: an eight-week placement and project working day-to-day in an arts organization; visits to arts/cultural organizations; and professional development.

### NEW FOR 2019: PROGRAM EXTENDS TO 8 WEEKS

**FIRST SIX WEEKS: Placement/Project** (Monday, Tuesday, Wednesday/7 hours per day): Three days a week, interns will work at a partner arts organization under the guidance of a designated staff member and will complete a project designed by the organization.

**Field Trips** (Thursday/7 hours): On the fourth day, interns will participate in field trips to a variety of cultural institutions to learn more about the work of staff and the various roles in arts organizations. They will discuss and write about works they encounter during their visits.

**Professional Development** (Friday/7 hours): On the fifth day, interns will participate in professional development. The professional development curriculum includes college prep presentations/workshops, time with a college mentor, financial management, and writing coaching sessions.

**LAST TWO WEEKS:** Students are at their placement/project Monday - Friday, 7 hours/day

## HOW INTERNS ARE SELECTED

YA is looking for students who demonstrate a strong commitment to school and a genuine interest in the arts and have partnered with several schools to help us with student recruitment. Students will complete an application and be interviewed for the position. They are paid \$10.10/hour for 35 hours per week for the eight-week internship, and an additional 28 hours for orientation week—a total of 308 hours from July 1-August 30, 2019.

## HOW TO APPLY

APPLY ONLINE AT [YAMD.ORG/BAIWORKSITES](http://YAMD.ORG/BAIWORKSITES) BY MARCH 11, 2019.

Please be sure to include in your application and project description, the specific skills needed for the project and qualities/skills that would make the ideal intern for your organization.



# BLOOMBERG 2019 ARTS INTERNSHIP

APPLY BY  
3/11/2019

Apply online at  
[yamd.org/baiworksites](http://yamd.org/baiworksites)

## CONTACT

**Philip Muriel**  
Bloomberg Program  
Coordinator  
[philip@yamd.org](mailto:philip@yamd.org)



## ROLE & EXPECTATIONS OF WORKSITE PARTNERS

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Arts and Cultural organizations play a critical role in the Bloomberg Arts Internship. YA is looking for 17-20 partners with the capacity to provide a rich, quality experience for the interns and meet the necessary Bloomberg guidelines. Worksite partners will be paid a stipend of \$1680.00 per intern to help offset the cost of staff time in supervising and guiding the intern(s). Selection of partner organizations as worksites will be based on the following Bloomberg guidelines:

- The organization will offer interns a meaningful role working on a defined project of use to the institution;
- The project will include the opportunity to engage in both creative and administrative work;
- The organization will identify a managing staff supervisor to guide and coach the intern(s). It will be helpful if the organization has an education department and/or experience working with high school students. The expertise of the managing staff supervisor and the demonstrated capacity to work effectively with high school students will also be a key factor in being selected;
- The organization will have the capacity to host two interns, but exceptions may be made for organizations who can host only one intern or wish to host more than two;
- The organization is willing to participate in several required activities: an intern/work site matching session, a one-time worksite orientation, and a final event when interns will each share a presentation about their experience throughout the program and internship.
- The organization will provide feedback to be incorporated in a final evaluation of the program.

We will work to ensure that our roster of placements includes large and small organizations, those working in a variety of visual and performing arts disciplines, organizations serving different constituencies, and those located in different geographical areas.

We have so many extraordinary arts/cultural organizations in Baltimore. Although only 17 to 20 organizations will be selected as worksite partners, there will be other ways to collaborate with us on BAI, such as hosting visits as part of the cultural field trip days or participating as a presenter/panel member as part of our professional development.



## HOW WE WILL SUPPORT YOU

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The YA team comprises members with expertise in arts leadership and management, curriculum development, and arts education. Partners can expect consistent support from the YA team throughout the program.

- We will be responsible for making sure that students make a full commitment to completing all requirements of the placement and program, and will orient and prepare students for the responsibilities of working with partners.
- We will be responsible for planning and implementing field trips, professional development days, and the final event.
- We will arrange for some of our 2018 worksite coordinators to participate in the worksite orientation session to give you a sense of what to expect.
- Our Bloomberg Program Coordinator, Philip Muriel will serve as a resource to you and a liaison to students in helping with issues as they arise, both through regular communication and site visits.
- We will ask for ongoing feedback in order to continue to make any adjustments that will strengthen the program.
- We will process all payments to the students.
- We will use your feedback/perspective in the final evaluations process.