

Community Involvement Policy

Sun Coast Resources, Inc. (Sun Coast) recognizes its responsibilities as a corporate citizen by participating in a wide range of community causes, charities and non-profit programs. We understand that the communities in which we live, work and serve are the same communities which contribute to our success. As a company, we are committed to seeking opportunities to give back to these communities.

Purpose of Policy

This policy provides guidelines and criteria for appropriate community contribution requests and defines the process for designation of funds.

Charitable Focus

Sun Coast supports organizations that operate within our immediate marketing areas located in Texas, Louisiana and Oklahoma. We favor initiatives and events that make a wide-spread, visible and positive impact on the communities we serve. We are particularly interested in organizations that provide youth with guidance in recognizing their potential and achieving success in both professional and personal life.

Sun Coast will not knowingly support organizations that discriminate on the basis of age, sex, race, religion, national origin, sexual orientation or disability.

Process

1. Download the Sun Coast Resources, Inc. Community Involvement Application from the Sun Coast community involvement webpage and submit the completed application to marketing@suncoastresources.com.
 - Only fully completed applications received sixty (60) days prior to the due date will be considered. Late submissions will not be accommodated.
 - Agencies or organizations must provide a copy of their 501(c)(3) IRS designation or other recognized tax-exempt designation, if applicable.
2. Applicants will be notified of receipt of the application and of any updates via email.
3. All applications will be logged and reviewed for eligibility as they are received.
4. All eligible applications will be reviewed by the Community Involvement Committee ("CIC"). The CIC will meet quarterly to discuss each application's merit and the availability of funds and personnel to participate.
5. The CIC will provide recommendations to Sun Coast's executive management for final approval.
6. All applicants will receive decision notification via email within ten (10) business days after quarterly review by the CIC.
7. Funds will be dispersed via check, credit card or gifts in-kind.

Sun Coast reserves the right to make changes to this policy at any time.